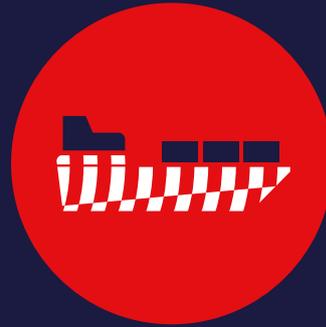


Training Prospectus



Welcome to Logistics UK's Training Prospectus

As the leading business group within the sector, Logistics UK has a proud, longstanding reputation for the delivery of effective compliance training and support services to road-based and multimodal operators. We provide a comprehensive range of general, specific and bespoke training, supplying precise solutions for specific operational and CPD needs. Whether you require access to a public course, wish to arrange in-company training, or would like support for your own internal training personnel, our experienced team will ensure that the training you require is delivered in the most appropriate manner, on time and on budget.

Specifically designed courses cover passenger and goods vehicle operations, with subjects ranging from 'van operations' through 'Introduction to the Operator Licence' to full 'Transport Manager CPC'. Logistics UK's courses are delivered by our professional trainers who not only possess many years of sector-specific knowledge, but also have the ability to adapt to individual and group needs. Whether delivered in company, in classroom, or online, Logistics UK's comprehensive training programmes are recognised throughout the industry for the accuracy of their content and the effectiveness of their delivery.

Our members have benefited from Logistics UK's prompt action in preparing and delivering blended learning compliance courses during the Coronavirus pandemic. Delegates have enjoyed the simplicity and informality of this flexible learning concept, allowing them to study at their own pace, or participate in group activities with support provided by interesting, informative and engaging webinars. The popularity and effectiveness of this format has confirmed a need that will outlive the pandemic lockdowns, providing a simple, cost and time effective return on investment.

I hope that you find the course you require within the pages of this prospectus but if you have specific needs, or would like a tailored training service to meet a specific need, please do not hesitate to get in touch. We look forward to welcoming you on a Logistics UK training course very soon.

A handwritten signature in black ink, consisting of a stylized 'C' followed by a horizontal line that extends to the right.

Chris Lipscomb
Operations Director, Logistics UK

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Delivery methods

Instructor led training

- Remote online virtual classroom
 - Online course only
 - Instructor led
 - Full time
- Classroom face to face

Course examples:
DCPC/OLAT/CPCR/TMPCP/WTS

Self-directed online learning

- eLearning modules
- Video content only

Course Examples:
eOLC

Blended online learning

- eLearning and online virtual classroom

Course Examples:
eOLAT/eCPCR/TMPCP Gold

To book a course please contact us:

0371 711 2222* www.logistics.org.uk/training
customerservices@logistics.org.uk

Please make sure you read through at Logistics UK's 'Standard Terms and Conditions': www.logistics.org.uk/termsandconditions

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What type of training is right for you?

Do you have internal training staff?

YES



Training Support Services

The Logistics UK Training Support Services team assists companies' internal training staff, whether it is the development of course materials, trainer upskilling or the Driver CPC Consortium. We help to ensure there is quality and consistency across your training.

See page 107 for further details.

NO



In-company

In-company training is a cost-effective method of cascading training and company policies throughout your transport team. Training can be tailored to fit strategic aims and scheduled to match operational requirements.

Public

Logistics UK public courses are hosted at venues throughout the UK. Dates and venues are detailed on the website.

LOGISTICS UK training

Cost-effective | Consistent | Convenient | High standards | Peer-to-peer learning | Relevant



Transport Manager CPC

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The **Transport Manager CPC** is a legal requirement of the operator licensing system for both Standard National and International licences.

Logistics UK's market leading portfolio of TM CPC courses are consistently developed to ensure transport managers receive high quality 'licence to practice' compliance training.

With Logistics UK's Transport Manager CPC training you benefit from:

- ✓ 'Pass first time or we pay for your resit' guarantee.
- ✓ E-Learning materials available to both online and classroom cohorts.
- ✓ Practical syllabus based on unparalleled transport compliance and operational knowledge.
- ✓ Flexible bookings with in-company training.

Transport Manager CPC – Road Haulage

Demonstrating ‘professional competence’ is a fundamental requirement of the operator licensing system, for both Standard National and Standard International licences. Given that the CPC qualification is a ‘licence to practice’, our aim is to continually strive to improve the pass rate for the benefit of our members and their staff.

Most of these improvements are unique to Logistics UK and have helped us become a market leader for this qualification.

What makes Logistics UK different?

- **Excellent pass rates:** better pass rates benefit employers by reducing an employee’s time out of the business to resit examinations.
- **Pass first time with Logistics UK or we pay for the resit exam:** our aim is a 100% pass rate. However, should this not happen, we’ll pay for another exam attempt. We’ll ensure that your candidates receive the very best preparation and therefore chance of passing the CPC. This satisfaction guarantee underpins our commitment to our CPC candidates.
- **‘Blended’ Learning Course, provides online and classroom learning and support:** all candidates enrolled on this course will be given access to a comprehensive suite of e-learning modules which supplement a candidates’ learning and assist with exam preparation. Online support will be available to candidates for the duration of the course. Access will be made available to candidates 4 weeks prior to the course. This includes pre-course interactive e-learning modules to help prepare learners for the classroom. These are available up until the date of the exam.
- **Modern and timely testing:** E-testing is available on all CPC courses, including in-company courses. Taking the multiple choice examination on the course has increased the pass rate for this exam by 18%. This is due to the retention and recency of candidate knowledge. We include access to a free online preparation session with our course tutors in advance of e-test resit exams.
- **Case study revision courses:** These optional sessions benefit candidates by focusing specifically on the case study exam. The workshop sessions use sample case study questions, coupled with exam techniques and guidance provided by the CPC tutor. The 2-day courses are scheduled in the week of the exam.
- **Twenty-eight hours Driver CPC:** Taking this course will allow owner-drivers and occasional drivers to count our TM CPC course towards 28 hours of Driver CPC training. This option is particularly beneficial to occasional HGV drivers; those in managerial or supervisory roles. This also mitigates the risk of

duplicated training spend. **Please note**, the option to include DCPC should be specified at the time of booking.

- **Assist your candidates to succeed: Logistics UK provides introductory courses to gauge whether your candidates are ready for the challenge of Transport Manager CPC:**
 - **Option 1:** Use the OLAT course as a primer to test the knowledge and ability of your candidates.
 - **Option 2:** The Introduction to Road Transport Operations course may be more suitable for those new into the industry, on a graduate ‘fast-track’ scheme or for staff employed by restricted O licence operator, who do not require a CPC.

Who should attend?

Anyone wishing to demonstrate ‘professional competence’ for the purpose of operator licensing.

Duration

8 days.

Delivery

Face-to-face or virtual classroom training - Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

Notes

This course is delivered in 8 days over 2 weeks. This intensive course suits ‘activist’ learning styles and those who like to sit the course in the shortest possible timeframe.

For further details and booking

www.logistics.org.uk/TMCPCB2B

CPC Case Study Revision Course – Road Haulage

Who should attend?

- Candidates attending the main CPC course who feel the additional revision support and exam technical experience would be beneficial.
- Candidates preparing for a resit.
- Candidates preparing to resit the case study examination.

Benefits

- Clarification of what to expect in the exam.
- Practice recognising question types and crafting answers to extract maximum marks.
- Examination techniques.
- Study tips.

Content

- Examination techniques.
- Case study mock papers.
- Knowledge check questions.
- **Topics include:**
 - Operator licensing.
 - Driver licensing.
 - Drivers' hours and working time.
 - Record keeping.
 - Maintenance and vehicle operations.
 - Financial management and vehicle costing.

Duration

2 days.

Delivery

Face-to-face or virtual classroom training - Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

Notes

Candidates who have taken their examination more than 6 months ago are advised to take the full course again.

If any special requirements or access arrangements are needed, please notify at the time of booking.

Please note, Candidates who have attended a different training provider's course may benefit from purchasing from Logistics UK notes at a discounted price.

For further details and booking

www.logistics.org.uk/cpc-case-study-revision-course

Transport Manager CPC – Passenger Operations

Demonstrating ‘professional competence’ is a fundamental requirement of the operator licensing system, for both Standard National and Standard International licences. Given that the CPC qualification is a ‘licence to practice’, our aim is to continually strive to improve the pass rate for the benefit of our members and their staff.

Most of these improvements are unique to Logistics UK and have helped us become a market leader for this qualification.

What makes Logistics UK different?

Pass first time with Logistics UK or we pay for the resit exam: our aim is a 100% pass rate. However, should this not happen, we’ll pay for another exam attempt. We’ll ensure that your candidates receive the very best preparation and therefore chance of passing the CPC. Provided a candidate has attended a full course with us, we will accept the responsibility for anything less than complete success. This satisfaction guarantee underpins our commitment to our CPC candidates.

Case study revision courses: these optional sessions benefit candidates by focusing specifically on the case study exam. The workshop sessions use sample case study questions, coupled with exam techniques and guidance provided by the CPC tutor. The 2-day courses are scheduled in the week of the exam.

Excellent pass rates: better pass rates benefit employers by reducing an employee’s time out of the business to resit examinations.

Assist your candidates to succeed: Logistics UK provides an introductory course to gauge whether your candidates are ready for the challenge of Transport Manager CPC.

Who should attend?

Anyone wishing to demonstrate ‘professional competence’ for the purpose of operator licensing.

Content

- Civil law.
- Commercial law.
- Social law.
- Fiscal law.

- Business and financial management of the undertaking.
- Access to the market.
- Technical standards and aspects of operation.
- Road safety.

Duration

8 days.

Delivery

Face-to-face or virtual classroom training - Instructor led.

Public

- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

Price includes

Tuition and course materials.

Notes

If any special requirements or access arrangements are needed, please notify at the time of booking.

In-company courses can follow a schedule and format which suits operational requirements.

For further details and booking

www.logistics.org.uk/TM-CPC-Passenger

CPC Case Study Revision Course – Passenger Operations

Success in achieving the CPC Case Study examination relies on a candidate's ability to effectively interpret the knowledge they have learned, and apply it to an examination scenario. The objective of the case study revision course is to provide support by offering advice and exam techniques, which will assist candidates to fully prepare for the written examination. This is a workshop led environment exercising sample case study scenarios and questions, coupled with guidance from the CPC tutor.

Who should attend?

- Candidates attending the main CPC course who feel the additional revision support would be beneficial.
- Candidates preparing for a resit.

Benefits

- Clarification of what to expect in the exam.
- Practice recognising question types and crafting answers to extract maximum marks.
- Examination techniques.
- Study tips.

Content

- Examination techniques.
- Case study mock papers.
- Knowledge check questions.
- **Topics include:**
 - Operator licensing.
 - Driver licensing.
 - Drivers' hours and working time.
 - Record keeping.
 - Maintenance and vehicle operations.
 - Financial management and vehicle costing.

Duration

2 days.

Delivery

Face-to-face or virtual classroom training - Instructor led.

Public

- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

Price includes

Tuition and course materials. **Please note**, the price does not include the CILT Case Study examination.

Please note, Candidates who have attended a different training provider's course may benefit in purchasing notes at a discounted price.

Notes

Candidates who have taken their examination more than 6 months ago are advised to take the full course again.

If any special requirements or access arrangements are needed, please notify at the time of booking.

For further details and booking

<https://logistics.org.uk/TM-CPC-Passenger-CSR>

Distance learning: Transport Manager CPC

The flexible Distance Learning options for this qualification enable you to fit studying around your work and lifestyle. There are three options available offering incremental levels of support, with tutor-led assistance prior to the exam.

The e-learning course will remain available from the time of purchase until the day of your exam (available with the Gold option only).

Option 1: Gold

Logistics UK's e-TM CPC Gold offers a unique blended approach to distance learning. This package includes a mix of interactive e-Learning modules covering all of the syllabus. Webinar tutorials supported by online tutors. Candidates also have the ability to submit work online a course tutor for review and feedback on progress, plus access to peer-led discussion groups.

- E-learning course covering the full syllabus.
- A high-level content structure that provides a clear learning path.
- Webinar sessions supported by course tutors to provide guidance on core syllabus topics.
- Range of video, interactive activities & assessments
- The ability to submit work online for review and feedback.
- Discussion forum with fellow learners.
- Access to online tutor support.
- 2-day case study revision course.
- Exam enrolment (multiple choice and case study).

Duration

Approximately 140 guided learning hours.

Option 2: Silver

This option balances the benefit of flexible distance learning along with tutor-led support immediately prior to the examination.

- Course notes.
- Self-assessment materials.
- 2-day case study revision course.
- Exam enrolment (multiple choice and case study).

Duration

Approximately 140 guided learning hours.

Option 3: Bronze

- Course notes and self-assessment materials only.
- **Please note**, no tutor-led training is provided with this option.
- Examinations are booked separately when delegates feel they are sufficiently prepared (exam fee not included).

Further details and booking

www.logistics.org.uk/etmcpc



Managing Transport Operations

Operator Licence Awareness Training – OLAT	18	CPC Refresher for Freight Operators	23
e-OLAT	19	e-CPC Refresher Course	24
Passenger Operator Licence Awareness Training – POLAT	20	CPC Refresher for Passenger Operators	25
Operator Licence Awareness Training – Directors	21	Introduction to Road Transport Operations	26
Operator Licence Compliance	22	Management of Drivers’ Hours and Records	27
		Certificate in Driver Recruitment	28
		Workplace Transport Safety	29

Logistics UK's collection of **Managing Transport Operations** courses allows holders of both standard and restricted operator licences to remain compliant with their licence undertakings, and carry out a programme of upskilling and refresher training for their transport staff. Our Managing Transport Operations courses provide transport managers and other transport professionals access to continuous professional development (CPD) in line with the Traffic Commissioners' guidance.

With Logistics UK's Managing Transport Operations training you benefit from:

- ✓ A demonstrable pathway for logistics professionals.
- ✓ Competency framework to assist with succession planning.
- ✓ Options for support staff and restricted licence holders.
- ✓ The option to completely bespoke training to match your company's objectives.

Transport Compliance with LOGISTICS UK

as easy as 1, 2, 3

1

Operator Licence Awareness Training –OLAT

- 1-day course for supervisors and managers.
- Specifically covers the ‘promises’ made on an operator’s licence.
- Provides staff with the answers to ‘why we do what we do’.
- Demonstrates a proactive approach towards compliance.
- Bespoke in-company options.
- ‘Directors’ course available on the fundamentals of operator licensing.

Full course details on page 18.

Access to flexible online learning options available. See here for details: www.logistics.org.uk/eOLAT

2

CPC Refresher

- 2-day course for CPC licence holders.
- Updates CPC holders on legislative changes.
- Covers: operator licensing, drivers’ hours and record keeping, driver licensing, maintenance, OCRS, Driver CPC.
- Satisfies the recommendations of the Traffic Commissioners to maintain professional development.

Full course details on page 23.

Access to flexible online learning options available. See here for details: www.logistics.org.uk/ecpcrefresher

3

Introduction to Road Transport Operations

- 3-day course for clerks, supervisors and first line managers who have had no formal transport training.
- Covers the fundamentals of road haulage operations including transport and business legislation.
- Tackles an acknowledged skills gap between qualified transport managers and drivers trained to DCPC standard.
- Promotes the confidence of front line staff by providing learners with a basic understanding of relevant transport legislation.
- Provides details of where to source factual information.
- In-company training reports.

Full course details on page 26.

Operator Licence Awareness Training – OLAT

This course is designed to help transport professionals at any level develop an active role in ensuring legal compliance within their operation. It provides an overview of the operator licensing system and details the fundamental undertakings that apply to operators.

Who should attend?

- Anyone who wishes to update their transport legislation knowledge to the latest standards.
- Transport professionals committed to proactive continuing professional development (CPD).
- Candidates preparing to attend a Transport Manager CPC course.
- Operators who are required to complete refresher training as advised by a Traffic Commissioner.

Benefits

- Up-to-date knowledge and the notification of future developments in transport legislation.
- Provides peace of mind that you are operating legally in compliance with the latest guidance from Traffic Commissioners.
- Offers the opportunity to network with other industry professionals; sharing ideas and best practice.

Content

- Operator licensing.
- Managing the licence.
- Maintenance systems.
- Drivers' hours and record keeping.
- Driver licensing.
- Driver CPC.
- Road safety.
- Incident reporting.

Assessment

Delegates are required to complete an assessment. On successful completion, an e-certificate of achievement will be issued.

Duration

1 day.

Delivery

Face-to-face or virtual classroom training - Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

Price includes

Tuition and course handout. Lunch and refreshments are included on public classroom courses only.

Notes

Please note, this course qualifies as 7 hours Driver CPC. This needs to be specified at the time of booking. Subject to DVSA upload fee.

Please notify us of any special requirements or access arrangements at the time of booking.

For further details and booking

Classroom-based training: www.logistics.org.uk/OLAT

Online training: www.logistics.org.uk/eOLAT

e-OLAT

The Logistics UK online blended learning course is designed to assist transport staff develop an understanding of their role in ensuring legal compliance within their operation and have a better understanding of operator licensing.

Who should attend?

- This course is designed for individuals required to supervise transport operations or are soon to be promoted into the role.

Benefits

- Achieve high levels of training coverage, delivering a consistent compliance message across your organisation.
- Closely monitor individual progress to identify areas for improvement.
- Eliminate travel costs. Can be completed at or away from the workplace.
- Learners have the freedom to learn at their own pace.
- Structured learning content including support and guidance from a Logistics UK Subject Matter Expert.
- Demonstrate a return on investment through effective measurement of learning activity.

Content

Learners can access modular content by logging into our Virtual Learning Environment (VLE). Modules can be completed on an individual basis and at the learner's own pace. There are 6 key topics relating to the rules and regulations:

1. Operator Licensing.
2. EU Drivers' Hours and Working Time.
3. Recording EU Drivers' Hours.
4. Vehicle Maintenance Systems.
5. Driver Licensing.
6. Road Safety and Incident Reporting.

Format of Delivery:

- **Step 1:** Complete the online modules before attending the webinar.
 - **Step 2:** Join our 2-hour online webinar.
 - **Step 3:** Complete your online assessment.
 - **Step 4:** Receive an e-certificate of attendance or achievement.
- Each e-learning module is designed to educate and inform. The modules enhance compliance knowledge and include subject specific information, images, quizzes and learning resources.
 - Each course is supplemented by a mandatory 2-hour webinar attendance. During this session you will be supported by a Logistics UK Subject Matter Expert to discuss the key topics of the modules, provide guidance and answer any queries. Following your attendance at the webinar an individual assessment will be available online for you to complete.

Certification

To obtain a Certificate of Achievement all modules, webinar attendance, plus online assessment (70% pass mark) must be completed.

Duration

7h in total.

Delivery

Blended online learning (eLearning and virtual classroom).

Public
In-Company

Maximum candidates

Online 16

Passenger Operator Licence Awareness Training – POLAT

This course is designed to help transport professionals at any level develop an active role in ensuring legal compliance within their passenger operation. The course provides an overview of the operator licensing system and details the fundamental undertakings that apply to operators.

Who should attend?

- Anyone who wishes to update their transport legislation knowledge to the latest standards.
- Transport professionals committed to proactive continuing professional development (CPD).
- Aspiring transport managers.
- Candidates preparing to attend Transport Manager CPC course.
- Operators who are required to complete refresher training at the direction of a Traffic Commissioner.

Benefits

- Up-to-date knowledge and the notification of future developments in passenger transport legislation.
- Provides peace of mind that you are operating legally in compliance with the latest guidance from Traffic Commissioners.
- Offers the opportunity to network with other industry professionals; sharing ideas and best practice.

Content

- Operator licence undertakings.
- The role of the enforcement authorities.

- The Operator Compliance Risk Score (OCRS) system.
- The Guide to Maintaining Roadworthiness.
- An overview of drivers' hours, working time and records.
- Driver licensing system.
- Driver CPC.
- Road safety.
- Incident reporting.

Duration

1 day.

Delivery

Face-to-face or virtual classroom training - Instructor led.

Public

- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

For further details and booking

www.logistics.org.uk/Passenger-OLAT

Operator Licence Awareness Training – Directors

This course is designed to help directors and senior managers understand the importance of ensuring legal compliance within their operation. It provides an overview of the operator licensing system and details the fundamental undertakings that apply to operators.

Who should attend?

- Directors and senior managers responsible for managing the operator licence.

Benefits

- Provides a summary of Director and organisational responsibilities with regards to effective management of the Operator Licence.
- Up-to-date knowledge and the notification of future developments in transport legislation.
- Provides peace of mind that you are operating legally in compliance with the latest guidance from Traffic Commissioners.

Content

- The responsibilities and accountabilities under the Operator Licensing system.
- The importance of managing fleet safety.
- The powers of enforcement agencies.

- Managing maintenance systems.
- Managing drivers' hours.

Duration

Up to half a day.

Delivery

Face-to-face or virtual classroom training - Instructor led.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

For further details and booking

Classroom-based training: www.logistics.org.uk/olat-directors

Online training: www.logistics.org.uk/eolat-directors

eLearning only: Operator Licence Compliance

eLearning – Operator Licence Compliance e-learning modules are available for transport professionals to update their knowledge to effectively and continuously manage transport operations. Completing these e-modules will impart fundamental responsibilities that apply to operators and explain the importance of best practice and compliance requirements to ensure a safe and legal transport operation.

Those responsible for the governance of a transport operation looking to enhance their abilities through continuing professional development (CPD), or those considering progressing towards the Transport Manager CPC qualification will benefit from being able to capture the key compliance messages but can do so remotely, at a time to suit them.

Who should attend?

- Directors, managers and supervisors who have overall responsibility for transport but not the operational focus.
- Anyone who wishes to update their transport legislation knowledge to the latest standards.
- Transport professionals committed to proactive continuing professional development (CPD).
- Aspiring transport managers looking to update their knowledge on current legislation and regulation.

Benefits

- Achieve high levels of training coverage, delivering a consistent compliance message across your organisation.
- Save costs against the equivalent classroom-based course for the same level of certification.
- Closely monitor individual progress to identify areas for improvement.
- Eliminate travel costs and reduce time away from the workplace.
- Staff have the freedom to learn when and where they want at their own pace.

- See return on investment through effective measurement of learning activity.

Content

Each e-learning module is designed to educate and inform. The modules enhance compliance knowledge and include subject-specific information, images, quizzes and learning resources.

Modules can be completed on an individual basis.

To achieve full Logistics UK certification all modules and final online assessment must be completed.

- Operator Licensing.
- EU Drivers' Hours and Working Time.
- Recording EU Drivers' Hours.
- Vehicle Maintenance Systems.
- Driver Licensing.
- Prevention of Bridge Strikes

Delivery

Face-to-face or virtual classroom training - Instructor led.

For further details and booking

www.logistics.org.uk/eolc

CPC Refresher for Freight Operators

Transport Managers play a crucial role in continuously and effectively managing transport operations. Designated as key persons within organisations, they are expected to possess high-quality professional knowledge and skills to influence and make informed decisions, deploy resources efficiently and influence behaviours to ensure safe and compliant operations.

Recognising the importance of CPD, the Senior Traffic Commissioner endorses Logistics UK's 2-day CPC Refresher program. This comprehensive course allows transport professionals to exchange ideas, review best practices, and stay updated on industry innovations.

Join us for this transformative learning experience to excel in the world of transport management with the latest insights.

Who should attend?

- Anyone who wishes to update their transport legislation knowledge to the latest standards.
- Transport professionals committed to proactive continuing professional development (CPD).
- Operators who are required to complete refresher training at the direction of a Traffic Commissioner.
- Transport professionals who would like refresher training on the key operational areas within the CPC syllabus, incorporating any recent changes to legislation.

Benefits

- Provides the information and tools to ensure you are up-to-date with the current developments in road transport legislation.
- Provides peace of mind that you are operating legally in compliance with the latest guidance from Traffic Commissioners.
- Offers the opportunity to network with other industry professionals; sharing ideas and best practice.

Content

- Drivers' hours and working time.
- Operator Compliance Risk Score (OCRS) and enforcement issues.
- Managing record-keeping requirements.
- Maintenance systems and procedures.
- Operator licensing.
- Driver CPC.
- Driver licensing.

Assessment

Delegates will be required to complete an assessment. On successful completion, they will be issued with a certificate of achievement.

Duration

2 days.

Delivery

Face-to-face or virtual classroom training - Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

Price includes

Tuition, course materials, lunch and refreshments.

Notes

This course qualifies as 7 hours Driver CPC. This needs to be specified at the time of booking. Subject to DVSA upload fee.

Please notify us of any special requirements or access arrangements at the time of booking

For further details and booking

Classroom-based training:

www.logistics.org.uk/cpc-refresher-for-freight-operators

Online training dates:

www.logistics.org.uk/ecpcrefresher

e-CPC Refresher Course

The Logistics UK online blended learning course is designed for CPC-qualified Transport Managers, and logistics professionals who would like refresher training on key operational areas within the CPC syllabus, incorporating any recent changes to legislation

Who should attend?

- Anyone who wishes to update their transport legislation knowledge to the latest standards.
- CPC-qualified Transport Managers and logistics professionals who are committing to their continuing professional development (CPD) as a transport professional.
- Operators who are required to complete refresher training at the direction of a Traffic Commissioner.

Benefits

- Achieve high levels of training coverage, delivering a consistent compliance message across your organisation.
- Closely monitor individual progress to identify areas for improvement.
- Eliminate travel costs. Can be completed at or away from the workplace.
- Freedom to learn at individual pace.
- Structured learning content including support and guidance from Logistics UK Subject Matter Experts.
- Demonstrate a return on investment through effective measurement of learning activity.

Content

Learners can access the modular content by logging into our Virtual Learning Environment (VLE). Each e-learning module is designed to educate and inform. The modules enhance compliance knowledge and include subject specific information, images, quizzes and learning resources. This contains various interactive and engaging eLearning modules containing key topics relating to the rules and regulations:

- Operator Licensing including VOLS.
- Vehicle Maintenance Systems.
- Drivers' Hours and Working Time Legislation.
- Managing Drivers' Hours Records.
- Financial Matters Overview.
- Driver Licensing and Driver CPC.
- International Operations Overview.
- Contracts and Conditions of Carriage.
- Insurance.

- Employment Law.
- Health and Safety Law including safe loading.
- Road Traffic Legislation.
- **Format of Delivery:**
 - **Step 1:** Complete the online modules before attending your first webinar.
 - **Step 2: Join our 2-hour online webinars. Note:** you are required to attend two x 2-hour webinar sessions.
 - **Step 3:** Complete your online assessment.
 - **Step 4:** Receive an e-certificate of attendance or achievement.
- Each course is supplemented by attendance on two mandatory 2-hour webinar sessions. During each webinar session you will be supported by Logistics UK Subject Matter Experts to discuss key topics of the e-modules, to provide guidance and answer any queries. Following your attendance at the final webinar session, an individual assessment will be available online for you to complete.

Assessment

Modules can be completed on an individual basis at the learner's own pace. To obtain full Logistics UK certification all modules, webinar attendance (x2), plus online assessment (70% pass mark) must be completed.

Certification

On successful completion of the course an e-certificate of achievement will be issued.

Duration

14 hours total duration.

Delivery

Blended online learning (eLearning and virtual classroom).

Public

In-Company

Maximum candidates

Online 16

CPC Refresher for Passenger Operators

Transport Managers play a crucial role in continuously and effectively managing transport operations. Designated as key persons within organisations, they are expected to possess high-quality professional knowledge and skills to influence and make informed decisions, deploy resources efficiently and influence behaviours to ensure safe and compliant operations.

Recognising the importance of CPD, the Senior Traffic Commissioner endorses Logistics UK's 2-day CPC Refresher program. This comprehensive course allows transport professionals to exchange ideas, review best practices, and stay updated on industry innovations.

Join us for this transformative learning experience to excel in the world of transport management with the latest insights.

Who should attend?

- Anyone who wishes to update their transport legislation knowledge to the latest standards for passenger operations.
- Transport professionals committed to proactive continuing professional development (CPD).
- Aspiring PCV transport managers.
- Operators who are required to complete refresher training at the direction of a Traffic Commissioner.

Benefits

- Provides the information and tools to ensure you are completely up-to-date with the current developments in transport legislation.
- Provides peace of mind that you are operating legally in compliance with the latest guidance from Traffic Commissioners.
- Offers the opportunity to network with other industry professionals; sharing ideas and best practice.

Content

- Drivers' hours and working time.
- Operator Compliance Risk Score (OCRS) and enforcement issues.

- Drivers' hours records.
- Maintenance systems and procedures.
- Operator licensing.
- Driver CPC.
- Driver licensing.

Duration

2 days.

Delivery

Face-to-face or virtual classroom training - Instructor led.

Public

- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

For further details and booking

www.logistics.org.uk/CPC-Refresher-Passenger

Introduction to Road Transport Operations

Discover the essentials of road transport legislation, work-related road safety, and workplace transport safety in this comprehensive 3-day training program. Aimed at transport clerks, supervisors, and first-line managers without prior formal transport training, the course covers the fundamentals of road traffic regulations and the essential competency standards vital for transport professionals. Join us to acquire the necessary knowledge and skills to excel in the logistics industry.

Who should attend?

- Those who are committing to their professional development as a transport professional to enhance skills and knowledge to progress in their transport career.
- Restricted licence holders and transport professionals who do not require CPC holder status, but want to gain transport legislation knowledge to the latest standards.

Benefits

- Promotes the confidence of front line staff by providing a basic understanding of relevant transport legislation.
- Provides the information and tools to ensure compliance with current developments in road transport legislation.
- Provides peace of mind that you are operating legally in compliance with the latest guidance from Traffic Commissioners.
- Offers the opportunity to network with other industry professionals, sharing ideas and best practice.

Content

- Operator licensing system requirements.
- Operator Compliance Risk Score (OCRS) and enforcement issues.
- Drivers' hours and working time and record keeping.
- Vehicle maintenance systems and driver defect reporting.
- Driver licensing and Driver CPC.
- Workplace transport safety.

- Technical standards.
- National and international haulage operations.
- Rules surrounding the movement of goods.
- Road safety.
- Business and financial management

Assessment

Delegates will be required to complete an assessment. On successful completion, they will be issued with a certificate of achievement.

Duration

3 days.

Delivery

Face-to-face or virtual classroom training - Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

For further details and booking

<https://logistics.org.uk/introduction-to-road-transport-operations>

Management of Drivers' Hours and Records

Join us for an insightful journey into the legal framework governing drivers' hours and records legislation. This course will review the complexities surrounding drivers' hours rules and the relationship with parallel 'working time regulations.' As many operators adopt sophisticated tachograph analysis software, it becomes essential for transport professionals to navigate potential challenges arising from record interrogation and inaccurate data. Our training will equip you with the knowledge and skills needed to confidently handle these issues and ensure compliance with the law.

Who should attend?

- Anyone who wishes to learn about drivers' hours rules and the relationship with working time regulations.
- Transport professionals committed to proactive continuing professional development (CPD) to enhance their abilities.

Benefits

- Increased confidence when having complex discussions with drivers and/or managers relating to drivers' hours rules.
- Peace of mind that you are operating legally.
- Knowledge about where to find the answers to complex issues or operational anomalies.
- Offers the opportunity to network with other industry professionals; sharing ideas and best practice.

Content

- Legislation on EU drivers' hours.
- Legislation on domestic drivers' hours.
- Working time regulations.
- Employer and driver obligations and rights.
- Written records for drivers exempt from EU rules.

- Best practice for monitoring compliance.
- Analysis and problem solving.
- Management of digital tachographs.
- Implications of running two systems simultaneously

Duration

Half day.

Delivery

Face-to-face or virtual classroom training - Instructor led.

Public

- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

For further details and booking

www.logistics.org.uk//management-of-drivers-hours-and-records

Certificate in Driver Recruitment

This course is tailor-made for professionals working in agency environments with the responsibility of recruiting and supervising transport operatives to fulfill customer demand. By enrolling in this comprehensive training program, you'll demonstrate your commitment to ensuring compliance with industry regulations, reassuring your customers of your dedication to high standards. Additionally, members of the Logistics UK Driver Agency Excellence Scheme can claim further discount, as it demonstrates compliance with the training requirement of the standard.

Who should attend?

- Those recruiting and supervising transport operatives in the transport industry.
- Those with no formal transport training who wish to demonstrate effective compliance skills.
- Member companies of the Logistics UK Driver Agency Scheme.

Benefits

- Understand the importance of the operator's licence and how to help your client stay compliant.
- Understand the requirements of transport legislation.
- Appreciate the necessity of terms and conditions in your business.
- Understand the responsibilities for reporting accidents and incidents involving your drivers.
- Feel more empowered to assist drivers with transport related queries.
- Evolve professional relationship with clients.

Content

Typical course content can include the following.

- Operator licensing.
- Vehicle maintenance.
- Drivers' hours and record keeping.
- Terms and conditions of business.

- Driver licensing.
- Dangerous goods.
- Lifting equipment.
- Accident procedures.
- RIDDOR.

Assessment

Delegates will be required to complete an assessment. On successful completion, they will be issued with a certificate of achievement.

Duration

2 days.

Delivery

Face-to-face or virtual classroom training - Instructor led.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

For further details and booking

www.logistics.org.uk/services/excellence-schemes/driver-agency

Workplace Transport Safety

NEW
FOR 2024

Every year, about 50 people are killed and more than 5000 people are injured in accidents involving workplace transport (www.hse.gov.uk/statistics). The most common causes are people falling from or being struck by a vehicle, objects falling from a vehicle, or vehicles overturning.

This two-day webinar course provides advice on the employer's general legal duties, and information on health and safety management.

Who should attend?

Employers must be aware of the risks involving workplace transport and implement the correct control measures. The course provides comprehensive advice for employers on what they need to do to comply with the law and reduce risk. It is useful for managers, supervisors, employees and their safety representatives, self-employed, contractors, vehicle operators and other organisations concerned with workplace transport safety.

Content

Vehicles at Work. This course comprises a general introduction to Health and Safety requirements and responsibilities, and guidance grouped into three key areas.

Safe Site – design: covering the layout of the workplace, for example traffic routes and their maintenance, the positioning and design of pedestrian crossing points, lighting and signage.

Safe Site – activity: covering activities on a site such as reversing operations, coupling and uncoupling, loading and unloading, tipping and sheeting.

Safe Vehicle: covering the selection and maintenance of appropriate vehicles for task, user and environment.

Safe Driver: covers the competence and behaviour of those who operate vehicles.

- **Introduction:** Health and safety law, general duties
- **Workshop 1:** Safe Site – design
- **Workshop 2:** Safe Site – activity
- **Workshop 3:** Safe Vehicle
- **Workshop 4:** Safe Driver

Assessment

Delegates will be required to complete an assessment. On successful completion, they will be issued with a certificate of achievement.

Certification

On completion of this course a certificate of attendance will be issued to all delegates.

Duration

2 days.

Delivery

Face-to-face or virtual classroom training - Instructor led.

Public

- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 16

Online 16



Driver CPC

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Logistics UK will work with you to help identify the most practical, efficient and cost-effective way to manage your **Driver CPC** programme. We have a range of options available, from public courses, in-company provision and Consortium membership.

Logistics UK Vision customers can manage their drivers' training records in the same portal as their tachograph infringements and audit reports. Training courses delivered by Logistics UK will automatically populate the learning records into Vision. The Driver CPC tracker is a useful management report to track progress against the uploaded expiry date of the DQC (Driver Qualification Card).

With Logistics UK's Driver CPC training you benefit from:

- ✓ 24-7 course delivery to suit the needs of your business.
- ✓ Bespoke course development.
- ✓ Competitive rates offering excellent value for money.
- ✓ A professional and approachable team of trainers who offer a wealth of knowledge and experience.
- ✓ Online delivery subject to DVSA approval.

Partner with **LOGISTICS UK** to deliver your Driver CPC

Logistics UK has an option to suit every budget and type of operation.
We run public courses on Saturdays, 24-7 in-company delivery, as well as providing
bespoke in-house training packages to suit your operation.

1-10

PUBLIC

If you can only release one or two drivers at a time, then our public training courses are available at venues across the UK, Monday to Friday. We offer a wide range of public Driver CPC courses throughout the year at various locations to suit your operation's requirements.

www.logistics.org.uk/dcpc

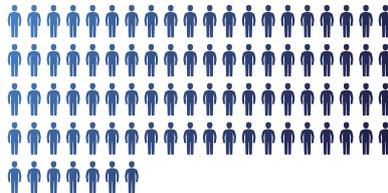


10-100

IN-COMPANY

In-company courses could save you time and money, particularly as Logistics UK can deliver to your team on their usual shift pattern – 24-7. Get in touch with our Customer Services team to discuss your multi-booking, its time and location.

customerservices@logistics.org.uk

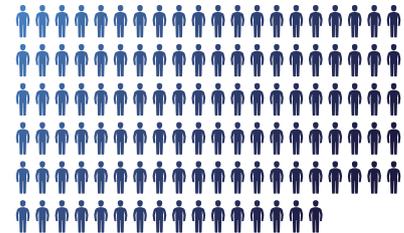


100+

CONSORTIUM

Logistics UK DCPC Consortium provides members with the opportunity to deliver in-house Driver CPC training courses without the need to apply for DVSA approval. Logistics UK will supply all course materials, manage administration of your courses and provide support to enhance your trainer skills.

www.logistics.org.uk/dcpc-consortium



Logistics UK Driver CPC Consortium

Deliver your own Driver CPC training in association with Logistics UK. The Logistics UK CPC Consortium offers access to industry recognised, quality course materials and support services.

For organisations that have in-house trainers and training facilities, the Consortium gives members the opportunity to deliver Driver CPC courses without having to apply for accreditation through the Driver Vehicle Standards Agency (DVSA).

The scheme is designed to remove the time and cost burden of course development as well as providing administration support for the post course uploads and management of learner records.

Benefits

- No DVSA centre and course approval fees.
- Schedule courses at a time to suit your operation.
- High standard of training presentations and course materials.
- Trainer assessment workshops to ensure that trainers demonstrate a standard of subject knowledge and delivery skills.
- Quality Assured administration standards.
- Potential to track DCPC progress through Logistics UK Vision system.
- 10% discount on all Logistics UK public courses for registered trainers to assist with professional development.

Logistics UK will provide you with accredited training materials which will be delivered by your own training staff. Upon completion of the training, paperwork is sent back to the Logistics UK administration team who will take care of the DVSA uploads and manage the learner records.

If you wish to create a bespoke course, specific to your operation, you will have access to a highly experienced team of training experts who will assist you in the development and implementation of an effective Driver CPC programme. For further details see Training Support Services.

Price includes

Consortium membership includes:

- On-site visit.
- Remote audit.
- Trainer assessment day.
- Industry leading MI (management Information) through Logistics UK Vision.
- Access to core Logistics UK modules:
 - Drivers' Hours
 - Road Legal
 - Driving Values
 - Operator Licence Compliance
 - Driving For Work
 - National Highways modular courses
 - Emergency First Aid at Work
 - Your Safety Matters
 - Your Health Matters
 - Your Vehicle Matters.

Price also includes DVSA upload fee and post-course administration. Volume discounts available.

Benefits of Logistics UK Driver CPC Training

Interactive learning

Driver CPC training is mandatory and prescriptive in many ways, such as course duration and syllabus. However, there are differences in the provision of training services. These are some of the benefits that differentiate Logistics UK training from other providers and the value those differences deliver to our members.

Business insight

Driver CPC records are included as part of the Logistics UK Vision suite of features. This enables operators to track their drivers' CPC progress against the expiry date of their DQC (Driver Qualification Card).

24-7 course delivery

We think it is easier for us to change our hours of business than it is you to re-schedule your driving teams. We can provide 24-7 training availability to cover shift patterns.

KEY BENEFITS

Time saving

Eliminates the need for paper feedback by recording results directly.

Driver engagement

Increases retention of information through interactive learning.

Handouts

Logistics UK Driver CPC courses may include workbooks or paper/digital aide memoire handouts subject to course type. These are useful 'take-away' post-course reference materials.

Public training

We offer a wide range of Driver CPC modules throughout the year at various locations to suit your operation's requirements. Please note, the maximum number of delegates on all Driver CPC courses is 20 delegates depending on facilities, unless otherwise stated.

Online delivery

Our comprehensive Driver CPC programme is delivered via both classroom-based and online training options, which allows companies to choose the format best suited to their operation. Our online e-Driver CPC course has been approved by DVSA as a suitable remote-delivery alternative to classroom-based DCPC courses. Continuous delivery of online training is subject to DVSA guidelines.

Course duration

1 day (7 hours excluding lunch and breaks).

The price includes the Driver and Vehicle Standards Agency(DVSA) upload fee. Price also includes tuition, course materials, lunch and refreshments.

Maximum candidates:

Classroom - 20
Online - 16

For further details

Classroom courses:
www.logistics.org.uk/dcpc

Online courses:
www.logistics.org.uk/edcpc

Your Safety Matters

This course is aimed at professional drivers of goods vehicles and is designed to promote understanding of health and safety in the workplace. Team building interactive workshop sessions feature a variety of health and safety related situations that focus on actions, beliefs and consequences to engage and raise awareness, thus reducing the risk of incident.

Benefits

- To encourage a positive workplace safety culture within your organisation.
- Highlights responsibilities covered by all aspects of health and safety legislation.
- Offers clear advice on industry best practice.
- Increased understanding of workplace transport safety obligations.
- Safer work environment.

Content

- Health and safety legislation that affects a driver's role in the workplace.
- Industry guidance and approved codes of practice.
- Incident prevention, safe systems of work and risk assessment.
- Work related transport safety (in the depot and on the road).
- Reducing the risk; vehicle, trailer and load safety.
- Consequences of non-compliance.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Your Vehicle Matters

This course is aimed at professional drivers of goods vehicles and is designed to promote the understanding of maintaining the vehicle fleet in a safe and roadworthy condition. Interactive workshop sessions feature a variety of maintenance and safety of loads related situations that focus on actions, beliefs and consequences.

Benefits

- Gain a full appreciation of how compliance of vehicle and load safety relates to the operator licence obligations and vocational driving licences.
- Offers comprehensive guidance on how to conduct an effective vehicle walk around check.
- Understanding of best practices surrounding the principles of safe loading of goods vehicles.
- Understand the consequences for driver conduct and operator licensing in the event of non-compliance.

Content

- Think Smart – professional driver social, legal, moral and environmental responsibilities.
- Check Smart – vehicle and trailer roadworthiness.
- Load Smart – load security.
- Enforcement – powers and penalties.
- Wheel of Unfortunate Events – case studies.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Your Licence Matters

This course is aimed at professional drivers of goods vehicles and is designed to highlight the important role that the driver plays in maintaining the company operator licence. The course offers gamification throughout and covers topics such as the role of the Traffic Commissioner and the DVSA; Highlights the powers of the enforcement agencies; Considers the importance of walk around checks; and How road safety and a driver's conduct all combine to uphold the operator licence.

Benefits

- Demonstrates the consequences of non-compliance for both operator and driver.
- Enhances knowledge and understanding of road transport law that effects the operator licence.
- Greater understanding of the role of the regulator and the enforcement agencies.

Content

- Operator licensing including the regulatory authorities, enforcement and penalties.
- Overview of EU drivers' hours rules and working time regulations.
- Vehicle checks and defect reporting.
- Driver licensing.
- Road Safety, including the highway code and road traffic collision procedures.
- Principles of Safe loading & avoiding overloading.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Your Environment Matters

COMING SOON!

To support the industry's Net Zero emissions goal, this course aims to enhance professional driver safety and fuel efficiency. By reducing operational CO2 emissions, organisations can play a vital role in lowering greenhouse gas emissions. The course provides valuable guidance on safe driving practices with internal combustion engines and introduces alternately fuelled vehicles as they enter the workplace. Additionally, the course highlights vehicle technological advancements and defensive techniques to minimise work-related road risks and optimise fuel efficiency.

Benefits

- Understand how drivers influence vehicle emissions.
- Know how to optimise fuel/energy usage.
- Be aware of the hazards and control necessary when operating ICE and Alternatively Fuelled Vehicles.
- Appreciate how an effective driving style will reduce fuel/energy usage and control the risk of vehicle incidents.
- Reduce stress levels and enhance driving satisfaction
- Increase confidence in vehicle control and defensive driving technique.

Content

- Climate change and air quality – the need for change.
- Reducing Emissions.
- **Alternative Fuels and Technology:** Identification, specification and operational use.
- Driving style
- Driving Factors
- Defensive Driving
- Safe and Fuel-Efficient Driving

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Road Safety Matters

Empowering drivers with crucial knowledge and skills to prevent bridge strikes. Through group activities and discussions, drivers will learn about vehicle safety checks, operational procedures, road rules, and safe driving characteristics. The course covers traffic collisions, bridge strikes, driving behaviours, the Highway Code, and hazard awareness.

Benefits

- Impart crucial knowledge and abilities to foster safer driving habits, reducing the likelihood of incidents and collisions.
- Specific focus on preventing bridge strikes, by providing insights into contributing factors and operational procedures.
- Highlights various driving behaviours, enabling drivers to better adhere to the rules of the road and heightened hazard awareness, to react appropriately to avoid potential dangers on the road.
- Understanding of the essential aspects of the Highway Code including updates.
- Reduces the risk of incidents.

Content

- Vehicle Safety and pre-use checks.
- Safe driver attributes and pitfalls.
- Reasons for collisions and key contributors.
- Responsibilities of careful driving.
- Highway code.
- Importance of route planning.
- Dealing with bridge strikes and operational procedures.
- Bridge strike consequences and statistics.
- Measures to prevent bridge strikes.
- Understanding traffic signs and height.
- Examples of legal actions and driver guidance.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Your Health Matters

This course is aimed at professional drivers of goods vehicles and is designed to promote driver health and wellbeing via interactive workshop sessions that focus on a typical driver's daily routine. It includes advice and guidance to reduce work-related road risk and motivate behaviour changes in relation to general health and wellbeing.

Benefits

- Understand the driving and legal requirements in relation to work related road safety.
- Recognising fatigue and sleep apnoea and explain how it affects your health.
- Gain the knowledge to make informed choices about your own lifestyle, diet and wellbeing.
- Learn about drugs and alcohol and how this can affect fitness for work.
- Promote positive lifestyle attitude through reflection, critique and company policy to improve general health and wellbeing.

Content

- DVLA medical standards.
- Driver shift patterns.
- **Sleep drive and your body clock:**
 - Circadian rhythm and biological clocks.
- **Diet and driving:**
 - The makings of a healthy diet.
 - Why do we eat.
 - What we eat and nutrition myths.
 - An awareness of mental health and wellbeing.
 - Symptoms of stress, fatigue and sleep apnoea.
 - Driving at night – the risks and night blindness.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Your Values Matter

Includes relevant issues involving drivers and their working relationships with your customers, workplace colleagues, and the general public. We'll emphasise the importance of good customer care, effective communication, and the impact of negative publicity.

Benefits

- Understand the principles of organisational values and how they reflect on providing good customer service.
- Recognise customer types, needs and expectations.
- Learn about the duties and responsibilities of customer facing employees.

Content

- **Know your customers:**
 - Customer needs and expectations.
 - Principles of customer care.
 - Understand the value of customer service.
- **Driver as Ambassador:**
 - The need for effective communication.
 - Upholding the business's values.
 - Dealing with queries, concerns and complaints.
 - Conflict management.
 - The effects of absenteeism, presenteeism and other negative factors.
- **Delivering excellence in customer care:**
 - Route planning.
 - Driving standards.
 - Distracted driving.
 - Health and Safety standards and issues.
 - Site discipline, procedures and communication.
- **Where do we go from here:**
 - Incident reporting.
 - The importance of effective 'debriefs'.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Operator Licence Compliance

This course details the responsibilities of both the driver and operator with regards to the operator licensing system and supporting regulations.

Benefits

- Demonstrates the consequences of non-compliance for both operator and driver.
- Enhances knowledge and understanding of road transport law.
- Greater understanding of the OCRS system and powers of enforcement.

Content

- Operator licensing system.
- Vehicle checks and defect reporting.
- Overview of EU drivers' hours rules and working time regulations.
- Driver licensing.
- Enforcement systems, procedures and penalties.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Drivers' Hours, Working Time and Record Keeping

This course is designed to highlight drivers' responsibilities under drivers' hours legislation and provide practical experience of working with digital equipment.

Benefits

- Develop knowledge of drivers' hours, working time and tachograph rules.
- Offers detailed practical instruction on how to record the rules using the digital recording equipment.
- Gain a full appreciation of how drivers' hours compliance relates to the operator licence obligations.
- Understand the potential penalties for non-compliance.

Content

- EU drivers' hours rules and working time regulations.
- Use of the recording equipment.
- Domestic regulations and record keeping requirements.
- Enforcement practices and procedures.
- Penalties for non-compliance in relation to both driver and vehicle operator.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Road Legal

This course offers an in-depth review of road traffic law to support a driver's knowledge of navigating roads safely and securely with confidence.

Benefits

- Offers detailed knowledge and understanding of the legal responsibilities in being ready for the road.
- Increased awareness of vehicle security.
- Improved ability on how to assess, react and respond in emergency and breakdown situations.
- Supports basic principles of emergency care in the event of third party injury.
- Comprehensive guidance on completion of incident report forms in event of a road traffic collision.

Content

- Are you ready for the road?
- Is your vehicle ready for the road?
- **Driving on the road:**
 - Highway Code.
 - Load safety.
 - Bridge strikes.
 - Enforcement procedures and penalties.
 - Emergencies.
 - What to do at the scene of an accident.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Vulnerable Road Users

This classroom theory course is aimed at all professional drivers of goods. It will assist drivers in identifying the many types of vulnerable road users and also provide the tools to change perception and develop a responsible attitude towards these groups of road users.

Benefits

- Increase driver understanding of the issues faced by vulnerable road users.
- Improve driver attitudes to vulnerable road users.
- Appreciate how and why all roads are changing to accommodate active travel.
- Identify the most vulnerable road users and how they interact with traffic.
- Know the use and limitations of supplementary vehicle safety equipment and how to maintain its effectiveness.

Content

- The changing streetscape and the urban environment.
- Who are the vulnerable road users?
- Road safety initiatives.
- Vehicle checks.
- Hazard awareness.
- Defensive driving techniques.
- Actions in the event of an emergency incident.
- Consequences of a fatality.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Driving with Digital

This course is designed to highlight drivers' responsibilities under drivers' hours recording equipment legislation. It provides practical instruction and guidance on recording and inputting data using digital tachograph equipment.

Benefits

- Develop knowledge of the tachograph rules.
- Detailed practical guidance on how to record the working day and interpretation of printouts.
- Full understanding on how to record manual entries.
- Gain a full appreciation of how compliance relates to the operator licence obligations.
- Understand the penalties for non-compliance for both driver and operator.

Content

- Use of VDO and Stoneridge digital tachographs.
- Legislation and technical updates surrounding the recording equipment.
- Driver and operator responsibilities.
- Smartcards.
- Use of mode and pictograms.
- Universal Time Co-ordinated (UTC).
- Practical exercises.
- Printouts.
- Mixing technologies.
- Correcting the record.
- Enforcement.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Emergency First Aid at Work

This course is designed to provide professional drivers with the skills and confidence to administer first aid in emergency situations while on the road. Drivers attending this course will also receive a 3 year Emergency First Aid at Work (EFAW) certificate. The dual certification is subject to passing a practical and a written assessment.

Drivers who are not willing or able to participate during the practical elements will still achieve the 7 hours DCPC upload but will not receive the relevant Awarding Organisation First Aid certificate.

Benefits

- First aid saves lives and this course will impart the required knowledge and practical skills necessary to respond to any given situation immediately, effectively and with confidence.
- Increased driver safety awareness, thus reducing the risk of accidents.
- Imparts critical knowledge and enables delegates to effectively manage an emergency situation without fear or confusion.

Content

- **Administering first aid to casualties who:**
 - Are unconscious.
 - Need to be placed into the recovery position.
 - Are wounded or bleeding.
 - Have possible fractures.
 - Are choking.
 - Are suffering from shock.
 - Have sustained scalds and burns.
 - Require Cardio Pulmonary Resuscitation (CPR).

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Driving Skills Workshop

Driver training in the UK primarily involves a traditional approach to the acquisition of skills. Traffic education involves a broad range of concepts that go far beyond the physical act of controlling a vehicle. Following the principles of defensive driving, this workshop provides a cost effective method to enhance and improve driving skills.

Benefits

- Reduction in vehicle accidents and incidents.
- Reduced environmental pollution.
- Reduction in costs associated with vehicle maintenance.
- Improve driver standards.
- Improve road safety awareness and the organisation's safety culture.
- Raise your organisation's image and profile.

Content

The Driving Skills Workshop is designed to enhance skills, further developing the following.

- Vehicle control skills.
- Hazard recognition skills.
- Understanding of road traffic rules and regulations.
- How to avoid collisions.
- Understanding signs and signals and special design characteristics.
- Understanding the difference between the road surface from motorways to urban roads as well as built up areas and how they could affect a person's driving.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Driving for Work

This course is designed for drivers of goods vehicles operating in an industry sector where regulatory exemptions are utilised. It provides an overview of the operator licensing system and highlights both a driver's and an employer's responsibilities, as well as detailing the many other areas of legislation that directly feed into the operator licence obligations.

Benefits

- A better understanding of variant responsibilities whilst driving vehicles.
- Receive up-to-date transport information and regulatory provisions in relation to driving under transport law exemptions.
- Improve knowledge in relation to the operator licensing requirements and legal implications of non-compliance by both driver and company.

Content

- Operator licensing.
- **Driver responsibilities to include:**
 - Drivers' hours and working hours.
 - Winter maintenance.
 - Emergencies.
 - Vehicle and trailer maintenance checks.
 - Coupling and uncoupling of trailers.
 - Loading and securing plant and machinery.
 - Consequences of insecure loads and overloading.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Protecting Company Image

This in-company workshop theory course covers the importance of company and professional driver image. It concentrates on the requirements, skills, and responsibilities of drivers and how actions, interruptions, distractions and slips in concentration can impact company, driver and other road users.

Benefits

- Confirm the skills required by the professional driver in a modern transport industry.
- Understand the safety requirements in relation to vehicle, trailer, load and driving environment.
- Encourage the use of techniques and technology to improve road safety.
- Promote positive driving attitude through reflection and critique to improve driving practices and protect the driver and the company brand.

Content

- The importance of the company image.
- Tip of the iceberg – road traffic incident. What effects could a road traffic incident have on the business, employees and reputation?
- Legislation surrounding driver, vehicle, load and driving environment.
- The driver – lifestyle and personal factors that can affect road risk.
- The vehicle – understand the principles of the technology and equipment used in operations, including trailer and load safety.
- **The driving environment:**
 - Safe urban driving.
 - Hazard perception.

Duration

One day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

In-Company



The following modules have been developed for industry in partnership with National Highways.

Please select two half-day modular topics to form one 7-hour DCPC course for completion.

Safer People



This modular course has been designed in partnership with National Highways, to support the logistics industry and to engage with drivers in understanding the importance of the safe use of a commercial vehicle plays on the country's strategic road network.

Benefits

- Reduce the risk of your vehicles being involved in an incident on a high-speed road.
- Increase awareness of the consequences of unsafe vehicles and careless attitudes when driving at higher speeds.
- Reduce vehicle incidents and delays on strategic road network.
- Promote understanding of the roles and responsibilities of drivers on roads managed by National Highways.
- Help to ensure that all 'high speed road' users travel safely.

Content

Courses are delivered through a mixture of Instructor led sessions, group discussions, team competitions, games and quizzes. Both the design and content of the courses promote, support and encourage delegate engagement throughout.

- The contribution that a positive attitude to driving on a 'high-speed road' can make to safety and security.
- The moral, legal and social responsibilities of driving on high-speed roads.
- Diesel spillage – the real cost.
- Distracted drivers – cause and effect
- Smart motorways and their users.

Duration

3.5 hours in duration and will be combined with another half day module.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Safer Vehicles



This modular course has been designed in partnership with National Highways, to support the logistics industry and to engage with drivers in understanding the importance of the safe use of a commercial vehicle plays on the country's strategic road network.

Benefits

- Reduce the risk of your vehicles being involved in an incident on a high-speed road.
- Increase awareness of the consequences of unsafe vehicles and careless attitudes when driving at higher speeds.
- Reduce vehicle incidents and delays on strategic road network.
- Promote understanding of the roles and responsibilities of drivers on roads managed by National Highways.
- Help to ensure that all 'high speed road' users travel safely.

Content

- The impact that the unsafe use of goods vehicle can have on users of 'high speed roads'.
- Tyre safety and management of tyres.
- Factors that affect vehicle loads and loading.
- Blind spots, including an overview of the National Highways Blind Spot VR App.
-

Duration

3.5 hours in duration and will be combined with another half day module.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Health and Wellbeing



This modular course has been designed in partnership with National Highways, to support the logistics industry and considers the similarities between a professional driver and a professional athlete – both must consider the importance of their health and wellbeing in their job role.

Benefits

- Understanding the part that hydration and nutrition play in staying focused behind the wheel.
- How a positive mindset can aid in identifying the triggers of stress and how easy to adopt techniques can reduce its impact.
- Appreciate the impact that distractions and impairment can have on a professional drivers performance whilst driving.

Content

- Highlight the importance of wellbeing for the professional driver.
- Fatigue and sleep routines
- Diet and nutrition – You are what you eat
- Mental Health and managing emotions
- Distractions in the cab and attitudes to impairment
- Viewing strategies and visual performance

Duration

3.5 hours in duration and will be combined with another half day module.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Bridge Strikes



This modular course has been designed in partnership with National Highways, to support the logistics industry and highlight the risk that collisions with bridges poses to all users of high-speed roads.

Benefits

- Remind professional drivers of the importance of road safety and help safeguard vocational licences.
- Improved understanding of road signage relating to bridges and diversion routes.
- Understand the correct actions to take should a bridge strike occur.
- Highlight the costs and consequences of bridge strikes to all road users and vehicle operators.

Content

- To share past operator experience with bridge strikes and learn from these experiences.
- Checks before driving.
- The importance of route planning.
- Bridge Strikes – dealing with it.
- Consequences and costs
- The Traffic Commissioner's view
- Education is better than litigation - Prevention measures.

Duration

3.5 hours in duration and will be combined with another half day module.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium



Smart Motorways



Developed in partnership with National Highways, this half day course provides guidance to drivers on variant types of Smart motorway systems in use on our road network. It aims to improve driving behaviour by imparting knowledge and understanding of motorway sign compliance, speed limits, red X markings, use of the hard shoulder and defensive driving principles to reduce the risk of road traffic collisions.

Benefits

- Increased driver awareness of UK Smart motorway systems and how they operate.
- Engage with drivers to increase compliance in the use of Smart motorways.
- Reduce the number of vehicle incidents and road delays.
- Promote safer driving behaviour.
- Improve road safety and driver knowledge.
- Reduce vehicle incidents and delays.

Content

- Types of Smart motorway.
- Design features of Smart motorways.
- The technology and different signs and signals used on Smart motorways.
- Driving behaviour.
- Rating driving standards and evaluating road risk.
- Personal factors affecting driver behaviour.
- Road risks and how Smart motorways can improve safety.

Duration

3.5 hours in duration and will be combined with another half day module.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public



In-Company



Consortium





Technical Training

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This **Technical Training** section is focused on 'skills based' competencies, whether in the yard, or out on the road.

With Logistics UK's technical training, your organisation benefits from:

- ✓ Industry best practice – ensuring your drivers and operatives remain safe.
- ✓ Peace of mind – only qualified and quality-assured Instructors conduct our training.
- ✓ All Train-the-Trainer courses come with the supporting materials required to cascade training throughout your organisation.

Driver Assessor Certificate

This course focuses on the practical aspects of driver assessment and corrective training. It is an extremely cost-effective way of providing driver assessment and corrective training within your organisation. Subsequent 'in-house' training will ensure that drivers are taught about safe and responsible conduct, giving consideration to fuel economy and other road users.

The course will train candidates to carry out driving assessments and provide corrective training for HGV and PSV drivers. Candidates who successfully complete the course will be certified by Logistics UK for 4 years and issued with a personalised ID card.

Please note, companies wishing to train their assessors to conduct driving assessments in company cars and vans (<3,500kg GVW) will need to train their assessment staff to be an ADI (Approved Driving Instructor).

Who should attend?

- Those responsible for raising and maintaining driving standards across a team of professional drivers.
- Lead drivers, driver trainers and assessors who wish to validate their skills by attaining industry-leading accreditation.
- Aspiring driver assessors.

Benefits

- Train-the-Trainer format is a cost-effective way to cascade training and assessment across a driving team.
- Identification of unsafe and inefficient driving practices in order to develop driver-centred remedial actions.
- An increased understanding of the technical and psychological aspects of driver assessment.
- Assessors will be better equipped to provide constructive feedback to drivers.

Content

- Assessment routes.

- Driving assessment reports.
- Conducting assessments.
- Practical driving techniques.
- Commentary driving.
- Instructional techniques.
- Dealing with negative driver skills and behaviours

Duration

3 or 5 days dependent on delegate numbers.

Delivery

In-Company

- Classroom/In-Cab

Maximum candidates

Classroom

3 days course: 1
5 days course: 2

For further details and booking

www.logistics.org.uk/Driver-Assessor-Certificate

Driver Assessor Certificate – Revalidation Course

This course is designed for candidates who have previously completed the Driver Assessor Certificate course and wish to revalidate their certificate.

Delegates who successfully complete the course will be re-certified by Logistics UK for a further 4 years for assessing HGV and PSV drivers.

Revalidation can be taken up to 12 months before the expiry of the original certificate and maintain the original expiry date, plus 4 years.

Content

- Personal driving re-assessment.
- Instructional techniques re-assessment.
- Legislative updates.
- Audit of assessment service provided.
- Safe and fuel efficient driving.

Duration

1 day

Delivery

In-Company

- In-Cab

Maximum candidates

2

Price includes

Tuition, course handouts and certification.

Notes

Each assessor will receive a revalidated ID card and a copy of the DVSA Guide to Driving Goods Vehicles and Highway Code.

For further details and booking

www.logistics.org.uk/Driver-Assessor-Certificate-Revalidation

Driver Assessments

This course is designed for drivers of all types of goods vehicles to assess their current driving practices and provide the relevant corrective training. An assessment is conducted over a designated route. Drivers must already hold the appropriate full category of licence entitlement to drive the vehicle. A full report is issued to the employer for each driver.

Who should attend?

- Drivers undergoing recruitment.
- Drivers subject to post-incident assessment.
- Drivers who are subject to disciplinary actions.
- Drivers undergoing periodic monitoring.

Benefits

- Identify unsafe and inefficient driving practices in order to develop driver-centred remedial actions.
- Improve fuel consumption.
- Reduce maintenance/collision costs.
- Improve company image.

Content

- Licence checks.
- Vehicle checks.
- Coupling and uncoupling (if appropriate).
- Driving position and seat belt.
- Acceleration (including cruise control).
- Gear selection and use (where applicable).
- Hazard perception and prioritisation.
- Use of speed (legal and appropriate).
- Road and weather conditions.
- Lane discipline and positioning.

- Use of mirrors, blind spots and signals.
- Overtaking/meeting oncoming traffic.
- Driver's attitude.
- Vehicle sympathy/fuel economy.
- Manoeuvring at slow speed.

Duration

Half day or full day dependent on delegate numbers.

Delivery

In-Company

- In-Cab

Maximum candidates

Half day: 2

Full day: 4

includes

Tuition, course handouts and full driving analysis and certification.

Contract prices available – contact Logistics UK for further information.

For further details and booking

www.logistics.org.uk/driver-assessments

Certificate of Training Alternative Fuelled Commercial Vehicles

This course is aimed at holders of category B driving licences who wish to drive Alternatively Fuelled Vehicles (AFV), and Category C1 entitlement holders who wish to take advantage of the exemption from having to undertake Driver CPC training before driving AFVs with gross weights up to 4,250kgs.

Who should attend?

- Drivers with category B licences or C1 entitlements who intend to drive AFV vehicles between 3.5 and 4.25 tonnes Maximum Authorised Mass (MAM)
- Vehicle operators who intend to purchase AFV fleet vehicles in the next 6-12 months.

Benefits

- Greater understanding of the variant fuel types that power AFVs.
- An appreciation of the safety considerations for working around and re-charging or refuelling an AFV.
- Knowledge of specific driving techniques, for safety and range maximisation.
- The course will be delivered by an experienced, NRI approved training instructor.

Content

- What is an AFV?
- Different fuel types used by AFVs.
- Rules and regulations that affect AFVs.
- Driver CPC and Operator Licence exemptions.
- Driver distraction.
- Drink/Drug driving and the penalties.

- Driver fatigue.
- Daily vehicle checks.
- Safe loading.
- Route planning and route efficiency.

Certification

Drivers who attend the 5 hours training will receive an NRI certificate of attendance confirming their entitlement to drive AFVs up to 4.25 tonnes MAM.

Duration

5 hours.

Delivery

Public

- Online.
- Classroom.

In-Company

- Online.
- Classroom.

Maximum candidates

Classroom 20

Online 16

Price includes

Tuition and certification.

Electric/Hybrid Vehicle Safety Awareness Course

This course is designed to support participants to work safely within the logistics industry as it continues to see an increase in Electric/Hybrid vehicles entering the workplace.

It will introduce the knowledge of safe working practices, the dangers surrounding electric/hybrid vehicles, and the precautions required to avoid potential injury when near these types of vehicles.

There are no formal entry requirements for this course. Participants are not expected to have any prior knowledge or experience, however, an interest in the subject area is advisable.

Who should attend?

This introductory course half-day online webinar awareness course is mapped to the IMI Level 1 Award in Electric/Hybrid Vehicle Qualification content and will enable learners to continue to work safely within their role. These roles can include, but are not exclusive to roles within the industry such as:

- Fleet management personnel.
- Electric/hybrid professional vehicle drivers.
- Vehicle hire companies.
- Valeters and parts personnel.
- Sales, and aftersales personnel.
- Vehicle recovery personnel.
- Vehicle dismantlers.
- Vehicle damage assessors.
- Insurance companies.

Benefits

- As a result, learners successfully completing this course will acquire significant core knowledge of working safely around, but not maintaining electric/hybrid vehicles.

Content

The content of this course has been designed to give learners the knowledge required to work safely around Electric/Hybrid vehicles and includes the following:

- Types of electric/hybrid vehicles available.
- Hazards associated with motor vehicle high energy electrical systems.
- Working safely around electric/hybrid vehicles including charging.

Assessment

70% pass with the online multiple-choice assessment (15 questions – 30 minutes).

Certification

Logistics UK certification.

Option to complete an IMI Level 1 Award assessment, subject to exam centre availability – subject to an additional registration and certification fee.

Duration

Half day.

Delivery

Public

- Online.

In-Company

- Online.
- Classroom.

Maximum candidates

Classroom 20

Online 20

Notes

eLearning Module coming soon.

Driver Walk Around and Defect Assessment (HGV or PSV)

This course ensures that drivers fully understand their responsibilities when carrying out walk around checks. It also helps delegates to identify defects, to ensure operator compliance and prevent possible prohibitions and on-the-spot fines. Aimed primarily at drivers and supervisors, this course outlines the importance of conducting regular vehicle checks. PSV operations course is also available.

Who should attend?

- Drivers and supervisors.
- Those responsible for raising and maintaining transport compliance standards across a team of professional drivers.

Benefits

- Reduce likelihood of roadside prohibition or prosecution.
- Greater awareness of the impact that not checking a vehicle can have on the driver, organisation and the general public.
- An understanding of where to go to find the right additional guidance on prohibitions and enforcement sanctions.

Content

- Why and how to conduct a walk around check on a vehicle.
- Vehicle performance is monitored throughout the working day.
- Potential defects and promptly reporting in writing.
- Legal requirements with regard to walk around checks.
- The procedure for carrying out checks.
- Components to be checked.
- Completing defect reports.
- The powers of enforcement and the consequences of non-compliance.

Duration

Half day

Delivery

In-Company

- Classroom/Yard

Maximum candidates

Classroom 8

Price includes

Tuition, course handouts and certification.

Notes

The vehicle provided should be suitable for the intended purpose and adequately maintained to ensure safety. A safe area of the yard or warehouse should be designated for the training.

For further details and booking

www.logistics.org.uk/DWADA-HGV-PSV

Safety of Loads on Vehicles

This course is practical and classroom-based. It is aimed at drivers and loaders of goods vehicles. It provides delegates with the knowledge and skills to deal with basic load configurations in a safe and efficient manner.

Who should attend?

- Loading/unloading operatives such as warehouse and yard teams.
- Drivers.
- Those responsible for raising and maintaining health and safety standards across a team of professional drivers.

Benefits

- Reduce likelihood of roadside prosecution.
- Reduce damage to vehicles and stock.
- Awareness of the risks caused by working at height.
- An understanding of where to go to find the right guidance for unique and unusual load types.
- Greater awareness of the impact poor loading can have on the driver and general public.

Content

- Legislative requirements.
- Consequence of non-compliance.
- Role of the operator, loader and driver.
- Load restraint – types of restraint systems and anchorage points.
- Load distribution.
- Vehicle weight and overloading – types of vehicle weights.

- Safe working practices – loading and unloading.
- Working at height.

Certification

On successful completion of this course a Logistics UK certificate of attendance will be issued to all delegates.

Duration

1 day

Delivery

In-Company

- In-cab

Maximum candidates

8

Notes

The vehicle provided must meet the required standards in respect of PUWER, it should be suitable for the intended purpose and adequately maintained to ensure safety. A safe area of the yard or warehouse should be designated for the training.

For further details and booking

www.logistics.org.uk/Safety-of-Loads-on-Vehicles

Yard Shunter – Train the Trainer

This course provides the necessary information for those responsible for training others in manoeuvring HGVs within company premises and other ‘off-road’ parking areas (ie, closed to the public). It is a cost-effective way of cascading training through a company and is an important workplace safety intervention.

Who should attend?

PUWER Section 9 (2) states users of work equipment must receive adequate training for the purposes of health and safety. However, we recommend driver trainers hold the category of licence for the type of vehicle they are to ultimately provide training in.

- Driver trainers responsible for training shunting staff.
- Those responsible for raising and maintaining driving standards across a team of professional drivers.

Benefits

- Improve awareness of risks unique to depot environments
- Increase safety by understanding the correct coupling/uncoupling procedures.

Content

Provides instruction on how to give training in the following.

- Vehicle familiarisation and pre-use inspections.
- Correct coupling and uncoupling of articulated/drawbar combinations (to be stated at the time of booking).
- Hand signals to be used for assisting other drivers to manoeuvre vehicles.
- Practice manoeuvring the vehicles onto loading bays or parking area.
- Safe parking procedures.
- Health and safety.

Duration

1 day

Delivery

In-Company

- Classroom/In-Cab

Maximum candidates

Classroom 2

Price includes

Tuition, course handouts and certification. It also includes access to presentation materials required to cascade training throughout own organisation.

Notes

It is recommended that this type of training is revalidated at least every 4 years. The decision on frequency should be based on regular workplace risk assessment.

The vehicle provided must meet the required standards in respect of PUWER, it should be suitable for the intended purpose and adequately maintained to ensure safety. A safe area of the yard should be designated for the training.

For further details and booking

www.logistics.org.uk/Yard-Shunter-Train-the-Trainer

Yard Shunter

This course provides operatives with training and techniques required to safely move heavy goods vehicles around a company's premises and other off-road parking areas (ie, closed to the public). Learners are taught best practice skills to ensure the safety of yard personnel and prevent damage to vehicles and property in the immediate vicinity.

Who should attend?

PUWER Section 9 (1) states all persons who use work equipment must receive adequate training for the purposes of health and safety.

- Shunting staff

Benefits

- Improve awareness of risks unique to depot environments
- Increase safety by understanding the correct coupling/uncoupling procedures.

Content

- Vehicle familiarisation and pre-use inspections.
- Correct coupling and uncoupling of articulated/drawbar combinations.
- Hand signals to be used for assisting drivers in manoeuvring vehicles.
- Practice manoeuvring the vehicles onto loading bays or parking areas.
- Safe parking procedures.
- Health and safety.

Duration

1–4 days dependent on type of vehicle, delegate numbers and experience.

Vehicle	Delegates	Duration
Rigid	1–2	1
Rigid	3–4	2
Articulated	1–2	2
Articulated	3–4	3

Calculation of total training time rounded up to the nearest 0.5 day (0.75 = full day etc). For every novice trainee included in the Rigid/Articulated training group, add 0.25 days to the total.

A novice is a delegate who has no previous yard shunting experience. If you are unsure, one of our technical instructors will be happy to help.

Delivery In-Company

- Classroom/Yard

Maximum candidates Classroom 4

Price includes

Tuition, course handouts and certification.

Notes

The vehicle provided must meet the required standards in respect of PUWER, it should be suitable for the intended purpose and adequately maintained to ensure safety. A safe area of the yard should be designated for the training.

For further details and booking

www.logistics.org.uk/yard-shunter-training

Reversing Assistant – Train the Trainer

This course enables delegates to train internal employees in the skills required to guide reversing vehicles and ensure appropriate health and safety measures are met.

Who should attend?

- Staff responsible for training yard or refuse collection operatives.
- Those responsible for raising and maintaining health and safety standards across a team.

Benefits

- Improve awareness of risks unique to depot and street environments.
- Increase safety by understanding correct reversing procedures.

Content

Instruction on how to give training in the following.

- Health and safety legislation.
- Safety awareness, potential hazards and risks.
- Site conditions.
- Safety procedures.
- Driver responsibilities.
- Assistant responsibilities.
- Assistant signals, position and reversing techniques.

Duration

1 day

Delivery

In-Company

- Classroom/Yard

Maximum candidates

Classroom 4

Price includes

Tuition, course handouts and certification. It also includes a standard Logistics UK presentation to cascade training throughout own organisation.

Notes

It is recommended that this type of training is revalidated at least every 4 years. The decision on frequency should be based on regular workplace risk assessment. A half day revalidation is available for this course.

The vehicle provided should be suitable for the intended purpose and adequately maintained to ensure safety. A safe area of the yard or warehouse should be designated for the training.

For further details and booking

www.logistics.org.uk/Reversing-Assistant-Train-the-Trainer

Reversing Assistant

This course is designed to provide delegates with the required skills to perform their duties safely and efficiently and to minimise the risk of costly accidents, potential injuries and fatalities when manoeuvring vehicles on company premises or the public highway. It has been developed for those involved in guiding vehicles, ensuring that the appropriate health and safety measures are met.

Who should attend?

- Yard or refuse collection operatives with reversing assistant responsibilities.

Benefits

- Improve awareness of risks unique to depot and street environment.
- Increase safety by understanding correct reversing procedures.

Content

- Health and safety legislation.
- Safety awareness, potential hazards and risks.
- Site conditions.
- Safety procedures.
- Driver responsibilities.
- Assistant responsibilities.
- Assistant signals, position and reversing techniques.

Duration

Half day

Delivery

In-Company

- Classroom/Yard

Maximum candidates

Classroom 6

Price includes

Tuition, course handouts and certification.

Notes

The vehicle provided should be suitable for the intended purpose and adequately maintained to ensure safety. A safe area of the yard or warehouse should be designated for the training.

For further details and booking

www.logistics.org.uk/Reversing-Assistant



Engineering

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This **Engineering** section is focused on vehicle inspection 'skills based' competencies.

With Logistics UK's engineering technical training, your organisation benefits from:

- ✓ Industry best practice – ensuring your vehicles remain safe and cost effective.
- ✓ Peace of mind – only qualified and quality-assured engineers conduct our training.

Logistics UK is an IRTE accredited centre for the delivery of irtec technician assessments across several irtec inspection technician categories.

Inspection Procedures and Standards (HGV or PSV)

This three-day initial course is designed to equip and develop vehicle inspection technicians, workshop supervisors and engineering managers with the relevant information and skills to raise vehicle inspection standards.

The course also gives the required knowledge to candidates wishing to undertake the irtec Licence underpinning knowledge test and practical assessment (see Notes).

Who should attend?

Vehicle maintenance staff responsible for preventative maintenance safety inspections (PMI) or annual test preparation. The course focuses on the importance of maintaining vehicles and the responsibilities of the operator and inspectors alike.

In attending the course, vehicle maintenance staff will demonstrate an increased knowledge of vehicle legislation giving the required skills to correctly assess vehicle defects, boost confidence and thus allow informed decisions on defecting components which lessens premature replacement.

Benefits

- Increased knowledge of vehicle legislation.
- Required skills to correctly assess vehicle defects.
- Confidence allowing informed decisions on defecting components which lessens premature replacement.

Content

- Assessment of learners' base knowledge.
- Overview of operator licensing.
- Driver and Vehicle Standards Agency (DVSA) and enforcement, an overview of the enforcement prohibition system, Traffic Commissioners and the OCRS system.
- The responsibilities of maintenance staff, drivers and operators as per the DVSA Guide to Maintaining Roadworthiness.
- PG9 – paperwork associated with enforcement.
- The DVSA Inspection Manual
- Braking systems exercise and rolling road brake testing exercise (optional) if equipment available.
- Inspection procedure (theory).

- Inspection procedure – a practical demonstration on vehicle inspection technique which is fundamental for learners wishing to follow the Irtec licensing route

Assessment

Multiple Choice Knowledge Check and Practical Observation

Duration

3 days.

Delivery

In-Company

- Classroom/
Workshop

Maximum candidates

Classroom 6

Notes

Contract and multiple booking discounts available.

Entry requirements for irtec inspection technician (Bus & Coach, Large Commercial Vehicle, light commercial vehicle): the minimum entry requirement is three years relevant industry experience OR a Level 3 SVQ, NVQ or VCQ (or equivalent qualification) along with a minimum of 12 months relevant industry experience.

Entry requirements for irtec inspection technician (Heavy Trailer): the minimum entry requirement is 3 years' experience in a relevant industrial environment.

For further details and booking

www.logistics.org.uk/IPS-HGV-PSV

Inspection Procedures and Standards (HGV or PSV) – Refresher

This one-day refresher course is designed to equip and develop vehicle inspection technicians, workshop supervisors and engineering managers who have completed the initial course an opportunity to refresh on relevant technical updates and skills to raise vehicle inspection standards

Who should attend?

Vehicle maintenance staff responsible for preventative maintenance safety inspections (PMI) or annual test preparation. The course focuses on the importance of maintaining vehicles and the responsibilities of the operator and inspectors alike.

In attending the course, maintenance staff will demonstrate increased knowledge of vehicle legislation giving the required skills to correctly assess vehicle defects, boost confidence and thus allow informed decisions on defecting components which lessens premature replacement.

Content

- Assessment of learner's base knowledge.
- Operator licensing update.
- Driver and Vehicle Standards Agency (DVSA) and enforcement, an update on the enforcement prohibition system, Traffic Commissioners and the OCRS system.
- A review of maintenance staff, drivers and operator responsibilities as per the DVSA Guide to Maintaining Roadworthiness.

- The DVSA Inspection Manual updates and a review of critical wear tolerances and standards.
- Inspection procedure (theory).

Duration

1-day theory course

An additional day will be required if both HGV and PSV refresher is required.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

In-Company

- Classroom and webinar

Maximum candidates

Classroom 12

Online 12

Notes

Contract and multiple booking discounts available.

Inspection Procedures and Standards – Basic (HGV/PSV/LCV/ Fire Appliance)

This two-day basic course is designed to equip and develop vehicle inspection technicians, workshop supervisors and engineering managers with the relevant information and skills to enhance vehicle inspection standards in GB, NI or Rol. Note: Fire Appliance courses cover GB or NI only.

For those wishing to attain the irtec Licence and practical assessment, it is recommended learners complete the three-day initial course.

What makes Logistics UK different?

Experienced vehicle maintenance staff, responsible for preventative maintenance safety inspections (PMI) or annual test preparation. The course focuses on the importance of maintaining vehicles and the responsibilities of the operator and inspectors alike.

In attending the course, maintenance staff will have a knowledge of vehicle legislation to enhance skills to correctly assess vehicle defects, boost confidence and thus allow informed decisions on defecting components which lessens premature replacement.

Content

- Assessment of learners' base knowledge.
- Overview of operator licensing.
- Driver and Vehicle Standards Agency (DVSA) and enforcement; an overview of the enforcement prohibition system, Traffic Commissioners and the OCRS system.
- The responsibilities of maintenance staff, drivers and operators as per the DVSA Guide to Maintaining Roadworthiness.
- PG9 – paperwork associated with enforcement.
- Review of the DVSA Inspection Manual and Chief Fire Officers Association Inspection Manual (Fire Appliance course only).

- Inspection procedure (theory and practical)

Assessment

Multiple Choice Knowledge Check

Duration

2 days.

If HGV and LCV or PSV is required: 3 days (an additional day conversion course will be conducted).

HGV, PSV and LCV: 4 days.

Delivery

In-Company

- Classroom/
Workshop

Maximum candidates

Classroom 6

Notes

Contract and multiple booking discounts available.

irtec Licence – Technical Staff Competency Assessments



The irtec Licence is a qualification developed for vehicle technicians in the HGV, PCV and trailer sectors. It is a nationally recognised certificate which demonstrates to any employer in the road transport industry that an inspection technician has reached a required standard to undertake vehicle inspections.

Technicians take an online test to assess their irtec Licence underpinning knowledge. If successful, the candidate progresses to a practical skills test on their individual inspection technique. If the candidate passes both tests, they are awarded the irtec Licence and are registered on the IRTE irtec register, for the duration of 5 years.

A requirement of both technical and irtec licensing is that the candidate must have a minimum of 3 years' experience in the field of servicing and inspection, and on relevant vehicles to which the licence relates.

Content

Logistics UK can manage all aspects of the irtec licensing scheme from registration with the Institute of the Motor Industry (IMI) to supplying the required IT systems for performing the online underpinning test.

- **Irtec Inspection Technician Licence types covered:**
 - Large Commercial Vehicle (7.5+ tonnes).
 - Bus and Coach.
 - Light Commercial Vehicle (3.5-7.5 tonnes).
 - Heavy Vehicle Trailer.

Assessment

Part 1 is an online knowledge test.

Part 2 is a practical inspection assessment.

The practical test is undertaken within your workshop using a suitable vehicle. Vehicles Inspected must be London LEZ compliant (ie, modern vehicle – ideally Euro V1).

All customer locations must comply fully with health and safety regulations.

Duration

1 day.

Delivery

Classroom and workshop

In-Company

- Classroom/Yard

Maximum candidates

Classroom 2

Trailer inspection assessment: 3

For further details and booking

www.logistics.org.uk/irtec-LTSCA

Trailer Inspection and Defect Assessment

This course is designed to equip and develop trailer inspection technicians with the relevant information and skills to raise trailer inspection standards.

The course also gives the required knowledge to candidates wishing to undertake the irtec trailer inspection licence underpinning knowledge test and practical assessment.

Who should attend?

Trailer maintenance staff responsible for preventative maintenance safety inspections (PMI) or annual test preparation. The course focuses on the DVSA testing standards manual, primarily aimed at the sections covering trailer inspection standards.

Benefits

- Increased knowledge of legislation.
- Required skills to correctly assess trailer defects.
- Confidence allowing informed decisions on defecting components which lessens premature replacement.

Content

This course begins with a formative assessment to establish learners' base knowledge, followed by a detailed look at the DVSA's HGV tester's manual (sections only applicable to trailers). A final multiple-choice assessment and a practical

demonstration on trailer inspection techniques. This will give the learner the required practical skills to undertake the irtec practical assessment.

Duration

1 day.

Delivery

Classroom and workshop

In-Company

- Classroom/Yard

Maximum candidates

Classroom 12

For further details and booking

www.logistics.org.uk/TIDA

Wheel Loss Prevention

This course is designed to equip technicians and drivers with skills and knowledge to comprehend why wheels become detached from vehicles. Learners will learn preventative practices and measures to reduce the risk of wheel loss occurrences to improve road safety and minimise vehicle downtime and costs incurred by wheel loss incidents.

Who should attend?

- Maintenance Technical staff whose duties involve the removal and re – fitment of road wheels
- Non-technical transport teams whose duties may involve the removal and re – fitment of road wheels
- Supervisors and managers as awareness training regarding improper fitment of road wheels

Benefits

- Attendees will have a better understanding of the risks of careless wheel fitment
- Reduction in possible serious incidents caused by wheel loss
- Less vehicle downtime and cost due to damage caused by careless wheel fitment
- Protect your organisation's Operator Licence by demonstrating fleet roadworthiness standards detailed in DVSA's Guide to Maintaining Roadworthiness (GTMR)

Content

- Why do wheels become detached?

- How can wheels/hubs and brake drums be prepared prior to wheel re – fitment
- Identify the correct type of wheel fixings (Wheel nuts)
- Review of wheel torque and re – torque procedures
- Preventative measures and procedures to minimise the risk of wheel loss.

Duration

Half day.

Delivery

Classroom and workshop

In-Company

- Classroom/Yard

Maximum candidates

Classroom 12

Notes

Train the Trainer one-day option available – please contact for further information.

Brake Testing and Report Analysis

This course is designed to equip HGV technicians with the relevant training to understand the brake testing processes, methods used and how to interpret the brake test report.

Who should attend?

Maintenance staff responsible for periodic maintenance (safety inspections (PMI), annual test preparation and any other staff involved in brake maintenance and repairs.

Benefits

- Increased knowledge of the roller brake test procedure for workshop staff and supervisors. It will inform as to when a brake test should be performed as per GTMR, explaining how brake efficiencies are calculated and how to analyse a brake test report.

Content

- Roller brake test procedure
- When should a brake test be carried out
- Calculating brake efficiencies
- Test Report analysis
- Unladen brake tests for tri-axle semi-trailers

- Brake test report concerns
- DVSA roadside break testing

Duration

Half day.

Delivery

Classroom and workshop

In-Company

- Classroom/Yard

Maximum candidates

Classroom 6

Notes

Can be delivered as an additional module to a vehicle inspection training course

Workshop Engineering Manager

This one-day awareness course is designed to equip and develop high level technicians, workshop supervisors and fleet engineering managers. It provides the relevant knowledge to raise standards, and fully understand the importance of demonstrating compliance and improving technical and commercial awareness.

Who should attend?

- Current line managers/supervisors who wish to sharpen their operational, commercial and compliance responsibilities.
- High level technicians that seek a progressive career path with aspirations to become a workshop manager and or fleet engineer.

Benefits

- An increased appreciation of the qualities required to become an effective workshop manager or fleet engineer.
- Improved personal knowledge about where to find the answers to the latest operational and technical requirements.
- An appreciation of the importance of vehicle costs, effective tyre and fuel management, vehicle specification options and workshop operations.
- An opportunity to network with other industry professionals, the sharing of ideas and best practice.

Content

- Industry overview highlighting the transport and logistics market leaders and sector positioning.
- Compliance awareness from a workshop manager/fleet engineer perspective.

- Vehicle maintenance systems, safety inspections/reporting and preparing for an external audit.
- Identifying the core values of a fleet engineer/workshop manager.
- Developments in the industry.

Duration

1 day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public

- Classroom
- Online delivery available.

In-Company

- Classroom
- Online delivery available.

Maximum candidates

Classroom 16

Price includes

Tuition, course materials, lunch and refreshments.

For further details and booking

www.logistics.org.uk/workshop-engineering-manager

Categorisation of Defects

These courses are designed to equip and develop vehicle inspection technicians, workshop supervisors, engineering managers and fleet management and supervisory teams with the relevant information and skills to make informed decisions on vehicle defects.

In attending these courses, learners will have increased knowledge of vehicle legislation, within the scope of their role and responsibilities giving the requisite skills to assess vehicle defects, boost confidence and make informed decisions on vehicle downtime and availability to lessen the risk of non-compliance.

Where a combined HGV/PSV or LCV course is required, we can provide a one-day additional course to the initial course selected. e.g., HGV initial plus one day PSV additional.

Course Type	Who should attend?	Vehicle type and duration		
		HGV	PSV	LCV
Initial	Workshop Supervisory and Maintenance Staff responsible for PMIs or annual test preparation	2-day	2-day	2-day
Refresher	Workshop Supervisory and Maintenance Staff responsible for PMIs or annual test preparation wishing to refresh their initial training every 3 to 5 years or whenever changes to DVSA technical instructions are published.	1-day	1-day	1-day
Introduction	Non-technical management and supervisory staff responsible for managing operator licence maintenance systems.	1-day	1-day	1-day

2-day initial

- Brief overview of operator licensing.
- Driver and Vehicle Standards Agency (DVSA) and enforcement.
- PG9 – paperwork associated with enforcement.
- Categorisation of defects – immediate, delayed and inspection notice defects.
- Decision making on vehicle serviceability.

1-day refresher

- Driver and Vehicle Standards Agency (DVSA) and enforcement update.
- Categorisation of defects – immediate, delayed and inspection notice defects.
- Latest updates from DVSA regarding CoD manual and Sanctions Policy.
- Consequences of non-compliance.

1-day introduction

- The Operator Licensing System – maintenance system role and responsibilities.
- DVSA Enforcement – systems and processes including variant stages of prohibition.
- Categorisation of Defects – key points of the DVSA manual and sanctions policy document.
- Consequences of non-compliance.

Maximum candidates 12 learners per course. **Delivery** Public and In- Company. **Assessment** Multiple choice knowledge check.



Vans

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Vans are vital to the UK economy.

The van sector is a substantial part of the motor industry and is very much under the spotlight for the general public, legislators and enforcement authorities.

It is against this background that a number of Van Excellence Accredited Operators have created meaningful training standards by which the entire industry can be measured. High quality training is one of the essential principles cited in the HSE publication Leading Health and Safety at Work.

With Logistics UK's Van Excellence training you benefit from:

- ✓ Reduced risks, fewer accidents, lower costs.
- ✓ Evidence of management intent.
- ✓ Increased road safety.
- ✓ Increased productivity.
- ✓ Evidence of accountability.

Managing Van Operations

This course is based upon the best practice guidelines detailed in the Logistics UK Van Excellence Standards. It provides best practice guidance for operating safely, legally and efficiently and is designed to raise standards across van operations.

Who should attend?

- Individuals engaged in the management or supervision of van fleets.
- Van operators.

Benefits

- Increased confidence when having complex discussions with drivers relating to towing, driver licensing and drivers' hours.
- Peace of mind that you are operating legally.
- Knowledge about where to find the answers to complex issues or operational anomalies.
- Offers the opportunity to network with other industry professionals; sharing ideas and best practice.

Content

- Van operators.
- Vehicle maintenance systems.
- Driver licensing.
- Securing the load, method of restraint and overloading.
- Speed limits.
- Towing equipment.
- Vehicle administration.

Assessment

All delegates will be required to participate in the Logistics UK Certificate of Excellence multiple-choice assessment at the end of the course.

Certification

A Certificate of Excellence will be issued to all delegates, valid for a period of 3 years, on successful completion of the assessment.

Please note: We are able to offer this course without the assessment. For this option a certificate of attendance will be issued.

Duration

Half day

Delivery

Remote online virtual classroom

In-Company

Maximum candidates

Online 16

For further details and booking

www.logistics.org.uk/van-excellence-managing-van-operations

Van Industry Suppliers

This in-company course is based upon the best practice guidelines detailed in the Logistics UK Van Excellence Standards. It is designed to provide a wealth of best practice guidance which will assist the staff of businesses supplying vehicle operators.

Who should attend?

- Individuals from businesses supplying light commercial vehicles (LCVs) and/or van related services to operators, such as lease companies or sales professionals.
- Individuals engaged in the advising or quoting of van fleets or passenger operations to operators.

Benefits

- Increased confidence when having complex discussions with customers relating to towing, driver licensing, drivers' hours and operator licensing.
- Understand what your customers need to know and be able to offer valuable compliance advice.
- Knowledge about where to find the answers to complex issues or operational challenges.

Content

- EC Whole Vehicle Type Approval (ECWVTA).
- Vehicle/body types.
- Definition of terms.
- Driver licensing.
- Vehicle standards and administration.
- Vehicle maintenance.
- Securing the load, method of restraint and overloading.
- Speed limits.
- Towing equipment and digital tachographs.

- Operator licensing.
- Passenger carrying vans.

Assessment

All delegates will be required to participate in the Logistics UK Certificate of Excellence assessment at the end of the course.

Certification

An Logistics UK Certificate of Excellence will be issued to all delegates, valid for a period of 3 years, on successful completion of the multiple-choice assessment.

Duration

Half day

Delivery

Remote online virtual or face-to-face classroom – Instructor led

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

For further details and booking

www.logistics.org.uk/Van-Excellence-Industry-Suppliers

eLearning only: Van Driver Safety Training

This eLearning course is a training tool for use by new and existing drivers, or as part of your recruitment process. This comprehensive basic training module is designed as an important safety guidance for van drivers, and is made up of two important modules: The Vehicle, and The Driver. You manage the drivers you want to take the training, and monitor their progress in the simple to use online app.

Who should attend?

- New and existing drivers
- As part of onboarding or recruitment process.
- Van fleet operators that need a simple overview of a professional driver's role and responsibilities in road safety.

Benefits

- A low-cost basic safety training for new or existing van drivers.
- Manage, track and see the results of all of your drivers in one place.
- Highlights core safety areas and legal responsibilities all completed through a fully interactive and easy to use digital learning platform.
- Can be accessed at any time and completed at the learners own pace, with the full course lasting less than one hour.
- Clear content using clear spoken language, pictures, text and videos.

Content

- **Module 1 – The Vehicle, including training and testing on:**
 - Vehicle Checks
 - Fuel Efficiency
 - Safe Loading
 - Drivers Hours

- **Module 2 – The Driver, including training and testing on:**
 - Industry Image
 - Driver Licensing
 - Rules of the Road
 - Defensive Driving
 - Driver Fitness and Wellbeing
 - Staying Safe

Assessment

All eLearners will be required to complete in the Logistics UK assessment online at the end of the course.

Certification

An Logistics UK Van Safety Certificate of Achievement will be issued to all delegates, valid for a period of 2 years, on successful completion of the multiple-choice assessment.

Duration

Learners have 28 days to complete. Course can be completed in under 1-hour.

Delivery

Self directed online learning

For further details and booking

<https://vantraining.logistics.org.uk/>

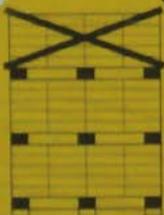
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To avoid risks to man and the environment, comply
with the instructions for use.

The Voluntary Initiative
This label is compliant with the
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Dangerous Goods

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To an extent, the transportation of **Dangerous Goods** is harmonised. However, there are important modal differences which shippers, carriers and consignees need to be aware of.

The carriage of Dangerous Goods must comply with international and national regulations for each transport mode, to ensure consignments are carried safely. Logistics UK is one of only a few organisations who can train and advise across all modes. This is particularly beneficial when planning for modal shift or contingency planning.

Increasingly, members want to be able to conduct online training for those elements of statutory training, where it is permitted. Within this section, you'll find e-learning options which are flexible and cost-effective.

With Logistics UK's Dangerous Goods Training you benefit from:

- ✓ A range of multi-modal solutions for those involved with the transportation of Dangerous Goods.
- ✓ Public, In-company and online learning options.
- ✓ Training delivered by a professional team of trainers with extensive industry knowledge.
- ✓ The option to completely bespoke training to match your company's objectives.

Multimodal: Dangerous Goods by Air, Road and Sea

AIR (IATA) – Legislation requires that all staff involved in the packing, documentation or handling of dangerous goods by air complete a Civil Aviation Authority (CAA) approved training course. This requirement is met by attending a Dangerous Goods by Air Certificate course. Your certificate must then be revalidated at intervals of no longer than 2 years by completing a refresher course and successfully passing the CAA exam.

SEA (IMDG) – The regulations require that all shore based staff involved with the transport of dangerous goods by sea receive training. This includes those who prepare documentation, classify, pack, mark, label and prepare shipments of dangerous goods.

ROAD (ADR) – Training is required for all staff who may classify, pack, mark, or label dangerous goods which will be consigned by road.

Who should attend?

Increasingly, customers are finding it necessary to be dangerous goods qualified in the three principle modes of transport – air, sea and road. It has in the past been necessary to attend each full course.

Because of the considerable amount of common ground covered by these courses, it is possible to offer one-day 'top-up' sessions which follow-on from a DG by Air course.

Benefits

- This 5 day course comprises of 3 days Dangerous Goods by Air, 1 day by Road and 1 day by Sea. The course is offered at a discounted rate to the individual courses and only available to students booking all 5 days.
- Refresher training – Whilst this course is targeted primarily at students who have received no previous dangerous goods training, the course is open to anyone, and can be used as refresher training in all three modes.

Content

- **Days 1-3:**
 - IATA Dangerous Goods Regulations.
 - Dangerous goods lists.
 - Classification.
 - Prohibitions.
 - Limited quantities.
 - Packing instructions.
 - Marking and labelling.
 - Shipper's responsibilities.
 - Carrier and government exceptions.

- Carrier's responsibilities.
- Documentation.
- Checks.
- CAA examination.
- **Day 4:**
 - ADR Regulations.
 - Specific requirements for sea transport.
 - Assessment.
- **Day 5:**
 - IMDG Regulations.
 - Specific requirements for road transport.
 - Assessment.

Duration

5 days

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 16

Online 8

For further details and booking

www.trainingteam.co.uk

Carriage of Dangerous Goods by Air – Initial Course

International law requires that all staff involved in the shipping, packing, documentation, carriage or handling of Dangerous Goods by Air must be trained to the required level listed in the ICAO (International Civil Aviation Organisation) Technical Instructions for the Safe Transport of Dangerous Goods by Air.

The training provided must be approved by a nominated competent authority within each member state. In the UK this authority is the Civil Aviation Authority (CAA), who enforce the regulations under the legally binding Air Navigation Order (Dangerous Goods Regulations). Revalidation must be completed within 24 months.

Who should attend?

The legislation specifies the training for all staff involved in the shipping, packing, documentation, carriage or handling of Dangerous goods:

• Full in-depth training is required for:

- Shippers.
- Freight Forwarders.
- Carriers.
- Airport Ground Handling Agents.
- Shorter specific job related training is required for others involved. Contact us for further information.

Benefits

- Mandatory CAA approved training and certificate.
- CAA Approved Trainers.

Content

• Day 1:

- Introduction, British law and course outline.
- Applicability.
- Limitations, state and operator variations.
- Classification of Dangerous Goods.
- Identification.
- Dangerous Goods not listed by name.
- Excepted and limited quantities.
- Mixtures and solutions.

• Day 2:

- Packing of Dangerous Goods (overpacks/segregation/ 'Q' value formula).
- Specification package markings.
- Marking and labelling.

• Day 3:

- Documentation.
- Handling and loading.
- Acceptance checksheets.
- NOTOC (Notification to Captain).
- Emergency procedures.
- CAA Validation Examination.

Duration

3 days.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 16

Online 8

For further details and booking

www.trainingteam.co.uk

Carriage of Dangerous Goods by Air – Revalidation

International law requires that all staff involved in the shipping, packing, documentation, carriage or handling of Dangerous Goods by Air must be trained to the required level listed in the ICAO (International Civil Aviation Organisation) Technical Instructions for the Safe Transport of Dangerous Goods by Air.

Who should attend?

Dangerous Goods by Air Certificates may be re-validated within 24 months by attending a Dangerous Goods by Air Re-validation course (2 days, including exam).

Please note, that because the revalidation course starts with the assumption that students have a good working knowledge of the Regulations, TrainingTeam recommends that candidates who are NOT frequent and confident users of the Regulations consider revalidating their qualification by attending again the 3-day certificate course.

Benefits

- Mandatory CAA approved training and certificate.
- In order to maintain continuity of the qualification, it is necessary to revalidate before the expiry date shown on the certificate. Revalidation training can be completed up to 3 months in advance without effecting the original expiry date.

Content

- Overview of the IATA manual.
- Applicability.
- Limitations, state and operator variations.
- Classification.
- Identification.
- Packing, overpacks, segregation, 'Q' value formula.

- Specification package marking.
- Labelling and marking.
- Documentation.
- Handling and loading.
- Acceptance checksheets.
- Notification to Captain (NOTOC).
- Emergency procedures.
- Exercises.
- CAA Validation Examination.

Duration

2 days.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 16

Online 8

For further details and booking

www.trainingteam.co.uk

Carriage of Dangerous Goods by Air – Radioactive Materials

Those who ship or accept radioactive dangerous goods need only attend the Radioactive Materials by Air course. The certificate will reflect that it only applies to radioactive shipments and is valid for two years.

For those involved with other classes of dangerous goods as well, it is necessary to hold both Dangerous Goods by Air and Radioactive Materials by Air certificates. To maintain approval it is necessary to attend and successfully pass both revalidation courses.

In order to maintain continuity of this qualification, it is necessary to revalidate before the expiry date shown on the certificate. Revalidation training can be completed up to 3 months in advance without effecting the original expiry date.

Who should attend?

Those involved with shipping or accepting radioactive materials.

Benefits

- Satisfies legal responsibilities in respect of the carriage of dangerous goods.

Content

- **Day 1:**
 - Explanation of radioactivity.
 - Shipments forbidden by air.
 - Classification.
 - Proper Shipping Names and UN Numbers.
 - Packagings, Transport Index and measurement of activity levels.
 - Package specifications and testing.
 - Package marking and labelling.
- **Day 2:**
 - Shipper's Declaration, Competent Authority Approvals, Air Waybill.

- Handling (separation from people and animals – actions in the event of damage/leakage – Acceptance sheets).
- Exercises (including practice check sheets).
- CAA Validation Examination.

Duration

2 days.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 16

Online 8

For further details and booking

www.trainingteam.co.uk

Carriage of Lithium Batteries

The use of lithium batteries is becoming increasingly common, powering many everyday items, ranging from wheelchairs to power tools, as well as laptops and mobile phones. There have been a number of cargo security incidents which have been attributed to incorrectly shipped batteries. Please note that this course is specific to lithium batteries.

This course will enable students to have a thorough understanding of the relevant regulations, which includes how to apply the special provisions, marking and labelling the shipments, completing the relevant documentation as well as handling an emergency response and relevant reporting procedure.

Who should attend?

Training is required by anyone who classifies Dangerous Goods for shipment, decides on packaging and labelling, prepares the Shipper's documentation or completes acceptance checks prior to carriage as well as other operators who handle lithium batteries.

Benefits

- This course covers all modes of transportation.
- Course is fully approved by the CAA.

Content

- Introduction to the Regulations.
- Applicability, responsibility – who needs to be trained.
- State and operator variations.
- Classification.
- Identification, Special Provisions.
- Packing.
- Specification package markings.
- Marking and labelling.

- Shippers declaration.
- Handling.
- Examination.

Duration

2 days.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 16

Online 8

For further details and booking

www.trainingteam.co.uk

Shipping Dangerous Goods by Sea – Initial Course

International Maritime Dangerous Goods Code (IMDG Code), requires all shore-side staff concerned with the transport of dangerous goods by sea to receive training commensurate with their responsibilities, (IMDG Code 1.3.1.1). The course explores and highlights the relationship between Sea Regulations (IMDG) and European Road Regulations (ADR) essential for those exporting to mainland Europe.

Who should attend?

Training is required for staff from road vehicle operators, ship operators and port staff, shippers, freight agents and cargo handling agents.

Benefits

- This 2-day course will enable you to interpret the regulations regarding the transport of Dangerous Goods by Sea.

Content

- **Day 1:**
 - Introduction to the International Maritime Dangerous Goods Code (IMDG).
 - Identification and classification of Dangerous Goods.
 - Marine pollutants.
 - UN packaging specifications.
 - Packaging procedures.
 - Limited quantity provisions.
- **Day 2:**
 - Consignment preparation.
 - Marking and labelling of packages and IBCs.

- Placarding of containers, tanks and vehicles.
- Segregation groups and segregation provisions.
- Documentation.
- The use of Sea Regulations (IMDG) in conjunction with other modes of transport.

Duration

2 days.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 16

Online 8

For further details and booking

www.trainingteam.co.uk

Shipping Dangerous Goods by Sea – Refresher

International law in the form of the International Maritime Dangerous Goods Code (IMDG Code), requires all shore-side staff concerned with the transport of dangerous goods by sea to receive training commensurate with their responsibilities, (IMDG Code, Paragraph 1.3.1.1).

Who should attend?

This course is for those who require a refresher or already hold a valid Dangerous Goods by Air Certificate. The IMDG Code also makes it clear that the initial training should be ‘...periodically supplemented with refresher training...’. We recommend that candidates attend retraining at approximately 2-year intervals.

Benefits

- This 1-day course will update your ability to interpret the regulations regarding the transport of Dangerous Goods by Sea.

Content

- Introduction to International Maritime Dangerous Goods Code.
- Marine pollutants.
- UN packaging specifications.
- Packaging procedures.
- Limited quantity provisions.
- Consignment preparation.
- Marking and labelling of packaging and IBCs.
- Placarding of containers, tanks and vehicles.

- Segregation groups and segregation provisions.
- Documentation.

Duration

1 day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 16

Online 8

Notes

Anyone requiring only a Dangerous Goods by Sea Certificate must attend the full two days sea course.

For further details and booking

www.trainingteam.co.uk

Shipping Dangerous Goods by Road – Initial Course

If an operation is involved in shipping dangerous goods by road, it is mandatory that staff receive regular training, ‘appropriate to their responsibilities and duties’ (ADR Chapter 1.3). In addition, Department for Transport (DfT) and Health and Safety Executive (HSE) requirements call for staff involved in the packing, documentation, handling, loading/unloading or shipment of dangerous goods to have an understanding of certain UK regulations.

Who should attend?

Training is required for staff from road vehicles operators, shippers, freight agents, cargo handling agents and airlines who:

- Manufacture, consign, classify, pack, mark or label dangerous goods which will be shipped by road.
- Prepare transport documents.
- Mark/placard or are otherwise responsible for the provision of road transport vehicles, bulk packing or freight containers.
- Are directly involved in the transport of dangerous goods by road as determined by the competent authority.

Benefits

- Up-to-date knowledge and notification of future.
- Developments in dangerous goods legislation.
- Peace of mind that you are satisfying your statutory responsibilities.

Content

- Introduction to ADR manuals and similarities with Air programme.
- Containment systems.
- Packaging procedures.
- Limited quantity provisions.

- Consignment preparation.
- Mixed packing.
- Marking and labelling of packages and IBCs.
- Transport documentation.
- Placarding of containers, tanks and vehicles.
- Overview of UK road regulations.
- Exemptions from the Transport Operation.

Duration

2 days.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 16

Online 8

For further details and booking

www.trainingteam.co.uk

Shipping Dangerous Goods by Road – Refresher

If an operation is involved in shipping dangerous goods by road, it is mandatory that staff receive regular training, ‘appropriate to their responsibilities and duties’ (ADR Chapter 1.3). In addition, Department for Transport (DfT) and Health and Safety Executive (HSE) requirements call for staff involved in the packing, documentation, handling, loading/unloading or shipment of dangerous goods to have an understanding of certain UK regulations.

Who should attend?

Training is required for staff from road vehicles operators, shippers, freight agents, cargo handling agents and airlines who:

- Manufacture, consign, classify, pack, mark or label dangerous goods which will be shipped by road.
- Prepare transport documents.
- Mark/placard or are otherwise responsible for the provision of road transport vehicles, bulk packing or freight containers.
- Are directly involved in the transport of dangerous goods by road as determined by the competent authority.

Benefits

- Up-to-date knowledge and notification of future.
- Developments in dangerous goods legislation.
- Peace of mind that you are satisfying your statutory responsibilities.

Content

- Introduction to ADR manuals and similarities with Air programme.
- Containment systems.
- Packaging procedures.
- Limited quantity provisions.

- Consignment preparation.
- Mixed packing.
- Marking and labelling of packages and IBCs.
- Transport documentation.
- Placarding of containers, tanks and vehicles.
- Overview of UK road regulations.
- Exemptions from the Transport Operation.

Duration

1 day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

Public

- Classroom.
- Online.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 16

Online 8

For further details and booking

www.trainingteam.co.uk

Dangerous Goods Safety Adviser (DGSA)



Subject to certain concessions, companies involved in the carriage or related loading of dangerous goods by road must appoint an appropriately qualified Dangerous Goods Safety Adviser (DGSA). Personnel wishing to be employed as Dangerous Goods Safety Advisers should attend this course.

Who should attend?

Companies that have identified they need an in-house DGSA.
Individuals wishing to attain DGSA qualification.

Benefits

- Satisfies legal responsibilities in respect of the carriage of dangerous goods.

Examination

Delegates attending the DGSA course will be required to enrol themselves onto the Core, Road and All Classes examinations which are administered externally by Scottish Qualification Authority (SQA).

Duration

5 days.

Delivery

Classroom – Instructor led.

Public.

In-Company

Maximum candidates

Classroom 16

Online 16

Price includes

Tuition, group exercise handouts, lunch and refreshments.
Price does not include course/exam publications, and SQA examination fees.

Dates and locations

For venue details, dates and information on how to register for the exams, please visit: <https://www.dgsafetyadvisers.org.uk/DGSA/Venues-and-dates/Exam-dates>

For further details and booking

www.trainingteam.co.uk/dangerous-goods-safety-adviser-course/

ADR Driver Training Certificate – Initial



All drivers of vehicles carrying dangerous goods, within scope of the ADR provisions, must attend a Department for Transport (DfT) approved basic training course in order to be legally qualified to transport such loads. ADR Initial qualifies for up to 28 hours Driver CPC (DCPC).

Who should attend?

Drivers in-scope of ADR.

Benefits

- Satisfies legal responsibilities in respect of the carriage of dangerous goods.

Content

- **The course equips drivers with information so that they:**
 - Are aware of the hazards arising in the carriage of dangerous goods.
 - Are aware of dangerous goods legislation.
 - Can take steps to reduce the likelihood of an incident taking place.
 - Can take all necessary measures for their own safety and that of the public and the environment.
 - Can limit the effects of any incident that does occur.
 - Have an understanding of the actions to take in the event of an incident.
- **Basic 4 day course:**
 - Core and packages module.
 - Class 2 – Flammable and non-flammable gases.
 - Class 3 – Flammable liquids.
 - Class 4 – Flammable substances.
 - Class 5 – Oxidising agents/organic peroxides.
 - Class 6 – Toxic and infectious substances.
 - Class 8 – Corrosives.
 - Class 9 – Miscellaneous substances.
- **5 day course:**
 - All of the 4 day content plus Road Tanker module.

Examination

Attendance on an ADR initial course will include a formal exam for each of the modules required. The Driver Training Certificate (DTC) is then issued by Scottish Qualification Authority (SQA) to the driver between 4 and 6 weeks after the SQA the exams have been taken.

Duration

Up to 5 days.

Delivery

Classroom – Instructor led.

**Public
In-Company**

Maximum candidates

Classroom 20

Price includes

4-day (Packages) course: Core, Packages and all classes except class 1 and 7*. All exams and 21 hours DCPC.

5-day (Packages and Tanks) course: Core, Packages, Tanks, all classes except class 1 and 7*. All exams and 28 hours DCPC.

*Class 1 (Explosives) and Class 7 (Radioactives) on request.

For further details and booking

www.logistics.org.uk/ADR-Initial

ADR Driver Training Certificate – Refresher



This course is for drivers of vehicles carrying dangerous goods who hold a Driver Training Certificate (DTC) which is due to expire. Refresher training and examination must be undertaken at least 6 weeks prior to the expiry date of the DTC. Drivers can, however, attend approved courses up to 12 months prior to the expiry date of the DTC and on successful completion, the new DTC will commence from the expiry date of the original certificate. Logistics UK recommends that all drivers attend approved courses well in advance of the expiry date of the DTC.

ADR Refresher training qualifies for 7 hours Driver CPC.

Who should attend?

Drivers in-scope of ADR.

Benefits

- Satisfies legal responsibilities in respect of the carriage of dangerous goods.

Content

- Refresher instruction on dangerous goods legislation.
- An update on practical elements of carrying dangerous goods.
- Updates on how to react in emergency situations.

Examination

There is a formal exam for each module and drivers will take the relevant exam(s) for modules studied.

On successful completion of the exam(s) the driver will receive their ADR DTC from the Scottish Qualification Authority (SQA), the awarding body.

Duration

Up to 3 days.

Delivery

Classroom – Instructor led.

In-Company

Maximum candidates

Classroom 20

Price includes

Core, Packages and all classes except class 1 and 7*. Course materials, lunch, refreshments and a 7-hour Driver CPC upload.

*Class 1 (Explosives) and Class 7 (Radioactives) on request.

For further details and booking

www.logistics.org.uk/ADR-Refresher

ADR Track and Train

Let us take the headache out of scheduling your ADR requirements. Simply present us with your drivers' details, including ADR expiry dates and we'll do the rest – contacting you when they are eligible to revalidate and notifying you of the next available course in your area. Price on application.

For further details: trainingdevelopments@logistics.org.uk

Dangerous Goods Awareness

Staff employed by vehicle operators whose duties concern the carriage of dangerous goods by road are required to receive training appropriate to their responsibilities. This course is designed to assist in the provision of general awareness safety training and should be refreshed periodically to demonstrate compliance.

Who should attend?

Anyone (other than those in scope of ADR) involved in the carriage of dangerous goods, either directly or indirectly.

Benefits

- Up-to-date knowledge and notification of future
- Developments in dangerous goods legislation.
- Peace of mind that you are satisfying your statutory responsibilities.

Content

- Multi-modal regulatory overview.
- General principles of classifications and identification.
- **Product containment:**
 - Packages and gas cylinders.
 - IBCs and large packages.
 - Portable tanks and tankers.
 - Marking and labelling.

- Despatch and documentation procedures.
- Emergencies.

Duration

Half day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

In-Company

- Online.
- Classroom.

Maximum candidates

Online 20

Price includes

Price on application.

Dangerous Goods Awareness – Blended

Staff employed by vehicle operators whose duties concern the carriage of dangerous goods by road are required to receive training appropriate to their responsibilities. This blended learning course is designed to assist in the provision of function safety training and should be refreshed periodically to demonstrate compliance.

Who should attend?

Anyone (other than those in scope of ADR) involved in the carriage of dangerous goods, either directly or indirectly (example roles may be: managers, consignors, carriers, pickers, packers, loaders, warehouse operatives, supervisors, consignees)

Content

Learners can access an introduction to Dangerous Goods eLearning module by logging into our Virtual Learning Environment (VLE). The module must be completed in advance of webinar attendance.

• Format of Delivery:

- **Step 1:** Complete the online module before attending the webinar.
 - **Step 2:** Join our 2-hour online webinar.
 - **Step 3:** Complete your online assessment.
 - **Step 4:** Receive an e-certificate of attendance or achievement.
- The e-learning module is designed to summarise the requirements of transporting dangerous goods by road. The module will enhance compliance knowledge and include

subject specific information, images, quizzes and learning resources.

- Each course is supplemented by a mandatory 2-hour webinar attendance. During this session you will be supported by a Logistics UK Subject Matter Expert to discuss the key topics of the module, provide guidance and answer any queries. Following your attendance at the webinar an individual assessment will be available online for you to complete.

Duration

Approx. 4 hours.

Delivery

Blended online learning (eLearning and virtual classroom).

In-Company

- Online.

Maximum candidates

Online 16

Price includes

Price on application.

Dangerous Goods Safety Adviser e-Workshop

This introduction course is designed to provide an opportunity to engage with Logistics UK Dangerous Goods Safety Advisers who will provide legislative and best practice guidance to those involved in the carriage of dangerous goods.

This course meets the requirements of general awareness safety training and should be refreshed periodically to demonstrate compliance.

Who should attend?

Anyone (other than those in scope of ADR) involved in the carriage of dangerous goods, either directly or indirectly.

Benefits

- Provide you with a clear understanding of the principles of the legislation.
- Enable you to identify the level of training required within your dangerous good operation, e.g. function specific.
- Give you peace of mind that you are satisfying your regulatory responsibilities to demonstrate compliance with the enforcement authorities.

Content

The aims of the workshop:

- **Explain the legal framework:**
 - Dangerous Goods legislation.
 - Enforcement authorities.
- **Discuss operational requirements:**
 - Demonstrate your organisation's role and responsibilities.
 - Impart knowledge on the importance of operational provisions.
 - Explain the role of a Dangerous Goods Safety Adviser.
 - Advise on dangerous goods training requirements.
 - Highlight the powers of enforcement authorities.

• Modules:

- Regulatory framework - multi modal with emphasis on road transport.
- General principles of classification and identification.
- Product containment.
- Dispatch and documentation procedures.
- Generic and bespoke training requirements.
- Role of a Dangerous Goods Safety Adviser (DGSA).
- Powers of enforcement authorities.

Duration

Half day.

Delivery

Remote online virtual classroom.

Public

- Online.

In-Company

- Online.

Maximum candidates

Classroom 20

Online 20

Dangerous Goods Awareness – Limited Quantities

Learn about dangerous goods through our summary introduction e-Learning course. This course is aimed at anyone whose duties concern the carriage of dangerous goods by road in Limited Quantities. The United Nations acknowledges reduced hazards for small quantities in good packaging. This course is designed to provide general awareness safety training and should be refreshed periodically to demonstrate compliance.

Who should attend?

Anyone (other than those in scope of ADR) involved in the carriage of dangerous goods, either directly or indirectly (example roles may be: consignors, managers; carriers, pickers, packers, loaders, warehouse operatives, supervisors, drivers, consignees).

Benefits

- Understand the legislation, correct preparation of limited quantity consignments for road transport, by adhering to marking and handling standards.

Content

Accessible e-Learning modules enable flexible learning at your own pace, concluding with a knowledge check. Recommended to repeat training every 2 years.

- This course is designed to equip industry professionals with essential knowledge and skills related to the practices and standards for preparing, packaging, marking, labeling,

and handling limited quantities for road transport. Whether you are a seasoned professional in the logistics industry or someone new to the field, this course will provide you with valuable insights and guidelines to ensure compliance, safety, and efficiency in transporting limited quantities on the road.

Assessment

Successful candidates receive an e-certificate valid for 2 years, with re-validation required afterward.

Duration

Up to 1 hour.

Delivery

Self directed online learning.

Price includes

Price on application.

Dangerous Goods Awareness - Small Loads

COMING SOON!

Receiving Deliveries of Petroleum Products

This in-company course will ensure delegates are aware of legislation, risks and hazards associated with the movement and receipt of petroleum.

Who should attend?

Anyone who is involved in receiving petroleum products, either directly or indirectly.

Benefits

- Up-to-date knowledge and notification of future developments in dangerous goods legislation.
- Peace of mind that you are satisfying your statutory responsibilities.

Content

- Providing information on relevant legislation.
- Exploring the hazards and dangers of petroleum products.
- Providing guidance on risk assessments and safe systems of work.
- Exploring the responsibility and liability of employers and employees.
- Guiding delegates on preparing sites for receiving deliveries.
- Advising delegates on the preparation and keeping of documents.

Duration

Half day.

Delivery

Remote online virtual or face-to-face classroom – Instructor led.

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 20

Online 16

Price includes

Tuition, course materials, certification and refreshments.

For further details and booking

www.logistics.org.uk/receiving-deliveries-of-petroleum-products



Aviation Security

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A constantly evolving threat from terrorism means that **Aviation Security** forms an integral part of national security measures.

All staff with unescorted access to identifiable secure air cargo will require training to some degree and fall into 3 distinct groups: those working for a Regulated Cargo Agent, those employed by a Known Consignor, or drivers of these, and those working under a Contracted Haulier Declaration.

Within this section you will find the classroom courses and the online equivalent. If booking any of these courses for the first time, it is worth contacting us to ensure your staff are being trained to the correct level, as required by the DfT/CAA.

EU and Department for Transport legislation states that all staff who require an airside staff pass and access to the Security Restricted Area must first attend General Security Awareness Training run by a Department for Transport approved training provider. Newly recruited staff will need to undergo this training as a prerequisite to applying for an airport ID pass.

Who should attend?

Examples of staff requiring this training include airside office workers, airline operations and passenger service staff, engineering and maintenance staff, aircraft re-fuellers, shop, catering and other staff in the departure/arrivals areas.

Staff who have received certain other security training – for example, air cargo, in-flight catering, and job functions which include security as part of their training (eg, security staff, air crew, etc), are exempt.

Benefits

- Easy to use e-learning course.
- Clear text for second-language speakers.
- Multiple choice questions.
- DfT approved training.
- Administration system for employers.

- Regularly updated to comply with latest EU and DfT legislation.
- The course is short and easy to use and can take under an hour to complete.

Content

- **Module 1:** The threat to aviation.
- **Module 2:** Security in the aviation industry.
- **Module 3:** The Trainee's role.
- **Module 4:** Access control and the screening point.
- **Module 5:** Escorting employment and/or visitor passholders.

Notes

Multi-booking discounts apply.

For further details and booking

www.gsattraining.net

Cargo Aviation Security Principles (CASP) and Cargo Operative (CO)

Staff with unescorted access to identifiable secure air cargo require training to some degree.

There is a training syllabus specifically for Regulated Agents and their drivers (referred to as Levels: Cargo Aviation Security Principles (CASP) and Cargo Operative (CO)). Exactly which staff receive which level or module is down to a company to decide, based on their knowledge of the operation and the rules set in place by the CAA/DfT.

Who should attend?

- **Cargo Aviation Security principles for Warehouse and General Staff – CASP:** this course is for those who work in the office or warehouse of a Regulated Agent, have access to Secure Air Cargo, and are required under Department for Transport (DfT) regulations to have general security awareness training.
- **Cargo Operative – CO:** for staff implementing security controls for air cargo or mail at a regulated site, specifically those working in the warehouse of a regulated agent and for drivers of vehicles carrying Secure Air Cargo and covers the modules required by the DfT.

Benefits

- The objective of the courses are to ensure that all persons who have access to secure air cargo or mail understand their role and responsibilities in relation to keeping air cargo and mail secure.
- Meets DfT approval requirements.

- Modular structure.
- Avoids classroom time and costs.
- Easy to book and use.
- Can be completed in 1.5 hours (CASP); 2.5 hours (CO).

Content

- **CASP – Modules 1-3 of the Regulated Agent training syllabus:**
 - **Module 1:** The Threat to Aviation.
 - **Module 2:** Security in the Aviation Industry.
 - **Module 3:** The Trainee's Role.
- **CO – Modules 1-3 above, plus:**
 - **Module 6:** Overview of Cargo and Mail.
 - **Module 7:** Transport.
 - **Module 8:** Acceptance and Dispatch of Cargo and Mail.
 - **Module 9a:** Prohibited Articles and Concealments.

For further details and booking

www.aircargosecuritytraining.co.uk

Air Cargo Security Courses – CASP, CO, COS

All staff with unescorted access to identifiable secure air cargo will require training. Exactly which staff receive which level or module is down to the company to decide, based on their knowledge of the operation and the rules set in place by the CAA/DfT.

Who should attend?

- **CASP – Cargo Aviation Security Principles:** for persons requiring general security awareness within air cargo.
- **CO – Cargo Operative:** for staff implementing security controls for air cargo or mail at a regulated site, specifically those working in the warehouse of a regulated agent and drivers with specific responsibility for the safe transport of secure air cargo by road.
- **COS – Cargo Operative Screening – Hand Search:** intended for agent's staff undertaking screening of air cargo or mail by hand search.
- **COS – Explosive Trace Detection (ETD):** intended for agent's staff undertaking screening of air cargo or mail by ETD.
- **COS – Cargo Operative Screening – X-ray and NXCT:** intended for agent's staff undertaking screening of air cargo or mail by X-ray.

Benefits

- Ensure compliance with CAA/DfT Regulations.

Content

Training is drawn from the relevant parts of modules 1–14. Following a short theory session and written exam, all students will be required to demonstrate their understanding and ability to physically examine items of air cargo.

COS – X-ray screening: X-ray screening is Module 13 of the Air Cargo Security training syllabus. Logistics UK/TrainingTeam only provide training on X-ray screening on-site using a clients own machine. The session comprises theory taught in the classroom followed by a hands-on session using the machine itself.

The computer based National X-ray Competence Test (NXCT) must be conducted at the client's own site. The NXCT is valid for 13 months and all operational x-ray screeners MUST hold a current certificate.

- **CASP – Training is drawn from the relevant parts of modules 1-3 of the 'Regulated Agent' training syllabus:**
 - **Module 1:** The Threat to Aviation.
 - **Module 2:** Security in the Aviation Industry.
 - **Module 3:** The Trainee's Role.
- **CO – Modules 1–3 as above, plus:**
 - **Module 6:** Overview of cargo and Mail.
 - **Module 7:** Transport.
 - **Module 8:** Acceptance and Dispatch of Cargo and Mail.
 - **Module 9a:** Prohibited Articles and Concealments.
- **COS – Hand Search: Modules 1–8 as above, plus:**
 - **Module 9b:** Prohibited Articles and Concealments for Screeners.
 - **Module 10:** Visual Check.
 - **Module 11:** Hand Search.
 - **Module 12:** Explosive Trace Detection (ETD).
 - **Module 13:** Screening Using X-Ray Equipment.
 - **Module 14:** Threat Image Protection (TIP) - if required

Duration

CASP: Half day.

CO: 1 day.

COS Hand search: 1 day.

COS X-ray: call to discuss your requirements.

For further details and booking

www.trainingteam.co.uk/air-cargo-security

Cargo Supervisors (CS) and Cargo Managers (CM)

All staff with unescorted access to identifiable secure air cargo will require training to some degree. Exactly which staff receive which level or module is down to the specific company to decide based on their knowledge of the operation and the rules set in place by the CAA/DfT.

Who should attend?

- **CS – Cargo Supervisor:** generally policy and procedures are set in place under the authority of the Security Manager, it is then left to the supervisory staff to implement. Of course, not all cargo agents will have a specific supervisor level within their structure, it's then down to the Security Manager to identify the most appropriate person to assume this responsibility.
- **CM – Cargo Manager:** all regulated sites must have a manager nominated to oversee and be responsible for the security operation. The security manager will be the single point of contact for the CAA/DfT who will look to that person to create and maintain the security programme detailing the security processes in place at that particular site.

Benefits

- Ensure compliance with CAA/DfT Regulations.

Content

- **Cargo Supervisor:**
 - **CASP - Modules 1-3 of the regulated Agent training syllabus:**
 - **Module 1:** The Threat to Aviation.
 - **Module 2:** Security in the Aviation Industry.
 - **Module 3:** The Trainee's Role.
- **CO - Modules 1-3 above plus:**
 - **Module 6:** Overview of Cargo and Mail.
 - **Module 7:** Transport.

- **Module 8:** Acceptance and Dispatch of Cargo and Mail.
- **Module 9a:** Prohibited Articles and Concealments.
- **COS - If required:**
 - **COS Hand Search: Modules 1-8 as above, plus:**
 - **Module 9b:** Prohibited Articles and Concealments for Screeners.
 - **Module 10:** Visual Check.
 - **Module 11:** Hand Search.
 - **Module 12 -** Explosive Trace Detection (ETD).
 - **Module 13:** Screening Using X-ray Equipment.
 - **Module 14:** Threat Image Projection (TIP) - if required.
- **Cargo Manager:**
 - All modules as above, plus
 - **Module 21:** Local Managers.

Duration

Cargo Supervisor: 1.5 days.

Cargo Manager: 2 days.

Price includes

Tuition, course materials.

Notes

Please notify of access arrangements at the time of booking.

For further details and booking

www.trainingteam.co.uk/air-cargo-security

Known Consignor (KC) – Operator

All staff with unescorted access to identifiable secure air cargo will require training to some degree. Exactly which staff receive which level or module is down to the specific company to decide based on their knowledge of the operation and the rules set in place by the CAA/DfT.

Who should attend?

There is an air cargo security training syllabus specifically for Known Consignors, this consists of 11 Modules. Modules 1–10 are for all staff handling or directly involved with air cargo shipments, with the additional Module 11 intended for the person taking responsibility for the secure process and acting as the contact point with the CAA/DfT.

Benefits

- Ensure compliance with CAA/DfT Regulations.

Content

- **Known Consignor – Level 1–10 (Operator) /11 (Responsible Person):**
 - **Module 1:** The Threat to Aviation.
 - **Module 2:** Security in the Aviation Industry.
 - **Module 3:** The Trainee's Role.

- **Module 6:** Overview of Cargo and Mail.
- **Module 7:** Transport.
- **Module 8:** TSecurity Controls.
- **Module 9:** Prohibited Articles and Concealments.
- **Module 10:** The Congignment Security Certificate.
- **Module 11:** The Responsible Person.

Duration

Known Consignor level 1–10 (Operator): Half day.

Known Consignor level 1–11 (The Responsible Person): 1 day.

For further details and booking

www.trainingteam.co.uk/air-cargo-security

Known Consignor (KC) – Driver

All staff with unescorted access to identifiable secure air cargo require training to some degree. There is a training syllabus specifically for Known Consignor and their drivers (Known Consignor Modules 1-11).

Exactly which staff receive which level or module is down to the specific company to decide based on their knowledge of the operation and the rules set in place by the CAA/DfT.

Who should attend?

This course is required under DfT regulations for those who work in the office or warehouse of a Known Consignor who have access to Secure Air Cargo.

Drivers transporting consignments from the known consignor to a regulated agent are also required to have this training.

Benefits

- Staff understand their role and responsibilities in relation to keeping air cargo and mail secure.
- Meets DfT approval requirements.
- Modular structure.
- Avoids classroom time and costs.

- Easy to book and use.
- Can be completed in 90 minutes.

Content

- **Module 1:** The Threat to Aviation.
- **Module 2:** Security in the Aviation Industry.
- **Module 3:** The Trainee's Role.
- **Module 6:** Overview of Cargo and Mail.
- **Module 7:** Transport.

For further details and booking

www.aircargosecuritytraining.co.uk



Training Support Services

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Logistics UK is an established provider of compliance training for the transport industry. Through our track record of training service delivery, bespoke development and member services, we have developed a wide range of **Training Support Services** which can be tailored to your company requirements.

It is important to establish a return on investment with your training delivery, Logistics UK can help you to do this and improve your organisational performance in an efficient and cost effective way.

Why choose Logistics UK Training Support Services?

We listen to you

We will work with you to develop the right training packages to meet your needs. We offer assistance in developing classroom theory training, practical training and e-learning courses.

No one knows logistics quite like us

Our team of subject matter experts are supported by the industry recognised Member Advice Centre ensuring content is accurate and engaging for the learner.

We provide bespoke training solutions

We create bespoke, innovative classroom and practical training packages which support your needs and that of your learners.

We also develop company-specific e-learning which is designed to engage and challenge the way a learner thinks and operates in today's working environment.

Join the Logistics UK Driver CPC Consortium

Membership of the Consortium provides the opportunity to deliver Driver CPC courses without having to apply for accreditation through DVSA. We will supply course materials, trainer support and manage the administration function.

To demonstrate that you're the best at what you do!

Training is an important and integral part of any transport operation and should deliver improved knowledge, skills and performance to boost both employee motivation and operational compliance.

An **e-Learning Logistics UK Training Audit** offers an independent review to confirm that your organisation demonstrates a consistent approach to Logistics UK quality training standards.

Logistics UK Training Endorsement is an independent quality assurance in your course materials, development and delivery standards, enabling the use of the Logistics UK logo in your training resources.

Training Materials Development

We provide tailor-made and engaging training resources incorporating active learning techniques to suit your organisational requirements.

Logistics UK will work with you to design, develop and deliver your own training programmes. Our approach is designed to bring you a cost effective return on investment.

Course requirements vary and therefore each course we develop is inherently unique. There are, however, common elements in the process of developing a bespoke course.

What makes Logistics UK different?

We can supply standard training packages that can be adapted to suit your needs or create bespoke development materials specific to your organisation's individual learning objectives.

- **These may include the following:**
 - DCPC training packages.
 - Management and supervisory training packages.
 - E-learning.
- **Trainer classroom toolkit may contain the following:**
 - Materials list and lesson plan.
 - PowerPoint presentation.
 - Trainer course notes.
 - Workbook (with answers).
 - Guidance documents.
 - Central dedicated webpage to access/download materials.
 - Voting software (optional).

Bespoke Development

This service offers members the opportunity to implement interactive, innovative and simple to use e-learning tools that reflect current logistics topics, policies and regulation.

Our learning tools are designed to engage and challenge the way the learner thinks and operates in today's working environment.

If you are looking for effective ways for staff to gain the knowledge and skills needed to manage a compliant operation, e-learning could provide a cost effective solution for your organisation.

What makes Logistics UK different?

We listen to you. We will work with you in partnership to develop the right training packages to meet your needs.

No one knows logistics quite like us. With 125+ years' experience, Logistics UK can provide both the subject matter and e-learning expertise to support your industry in developing engaging and challenging learning tools.

- **With Logistics UK's e-learning courses you can:**
 - Achieve high levels of upskilling, delivering a consistent message across your organisation.
 - Eliminate travel costs and reduce time away from the workplace.
 - Learn at your own pace and convenience.
 - Demonstrate a return on investment through effective measurement of learning activity.

Benefits

- Dedicated project manager.
- Subject matter experts to support with content development.
- E-learning specialist to develop interactive and innovative learning content.
- Fully managed services available including hosting of your packages or licensed packages to be implemented to your own LMS.
- Support with developing video or audio content.
- All packages are bespoke and you can input as little or as much as you want into the process.

For further details and booking

customerservices@logistics.org.uk

Training Endorsement

Logistics UK Training Endorsement offers a transparent, independent and external quality assurance benchmark that demonstrates training delivery and content have been reviewed for quality assurance, rigour, structure and fairness.

What makes Logistics UK different?

Endorsement offers you the opportunity to use the Logistics UK logo on your materials and certificates, affirming your training materials are of the highest quality industry standard.

Logistics UK Endorsement ensures that your delegates gain the best learning experience.

Content

- **Endorsement is the process of evaluating training materials and delivery to ensure that your training programme is:**
 - Clear and logical.
 - Technically accurate.
 - Meets good practice in learning design and delivery.
 - Has the correct level of content suitable for the intended audience.
- **Quality assurance checks may include the following:**
 - Timings and duration.
 - Training delivery and lesson plan.
 - Format and content is clear and logical.
 - Overall aims and objectives.
 - Learning outcomes.
 - Method of delivery.
 - Subject matter content.
 - Content level and approach is suitable for the learners.
 - Evaluating good practice in learning design and delivery.
 - Technical accuracy.
 - Assessment method(s).
 - Types of learning materials used.
 - Version control.
 - Internal review process.

Notes

Price on application.

For further details and booking

customerservices@logistics.org.uk

Train the Trainer

We have a number of options available to keep a trainer's delivery skills and subject matter knowledge up-to-date.

Course options:

- **Course Familiarisation Training.**
- **Driver Assessor Certificate.**
- **Train the Trainer – Yard Shunter or Reversing Assistant.**
- **Introduction to Trainer Skills.**

Course Familiarisation Training

This course offers trainers dedicated time with Logistics UK subject matter experts and the opportunity to fully prepare for delivery of any new course content designed by Logistics UK.

Benefits

- Logistics UK's familiarisation courses will ensure delegates leave the course with the vital skills and confidence to use the training materials and deliver effective training, as well as have the confidence and knowledge needed to contribute to the development of further training materials.

Content

This course includes a thorough explanation of presentation materials, research required and expectations of trainers to ensure consistency of delivery standards are maintained throughout the organisation.

Familiarisation course timings may vary dependent on content and level of understanding of the subject(s) included in the presentation.

Trainers find familiarisation training an interactive and worthwhile experience, based on a number of factors.

- Dedicated time to learn about the structure of the materials and how to prepare materials before a course.
- Time with fellow trainers to develop course knowledge, content and skills.
- Practice/reinforcement of activities to prepare for delivery.
- Opportunities to reflect on how best to facilitate group led activities.

Notes

Priced as part of a course development package – on application.

Introduction to Trainer Skills

This is a comprehensive course to build skills, knowledge and abilities of a trainer. On completion of the assessments, candidates will be equipped with the necessary skills to plan, deliver and evaluate effective, successful logistics training.

Who should attend?

- Candidates looking for an introductory course to progress into a training and development role.
- Those who are committing to their continued professional development as a trainer within the logistics sector.
- Candidates preparing to deliver training courses such as Driver CPC.

Benefits

- Develops skills in planning and delivering training sessions.
- Introduces the concepts of a systematic approach to training.
- Improves confidence in presentation and communication skills.
- Ability to evaluate the effectiveness of your training sessions.
- Demonstrates continuous professional development.

Content

- Planning and delivering a micro teach of 10 minutes.
- Evaluation (self, peer group and course evaluation)
- Setting ground rules.
- Use of icebreakers.
- The learning environment.
- Training resources.
- Gaining and maintaining attention and motivation.

Duration

2 days.

Delivery

In-Company

- Classroom.
- Online.

Maximum candidates

Classroom 12

For further details and booking

www.logistics.org.uk/Introduction-to-Trainer-Skills

Training Audit

A Logistics UK Training Audit is an independent review to confirm that your organisation demonstrates a consistent approach to high quality training standards.

Benefits

- **Having this level of understanding will allow us to ensure your training meets the requirements of:**
 - The quality and delivery of the training provided.
 - Knowledge transfer.
 - The learning environment.
 - Course content.
 - Ensuring that the course being delivered meets the approved course layout.
 - Administration procedures such as identification checks and registration.

Content

Our team of subject matter experts and learning specialists can provide constructive feedback on all aspects of course content and delivery.

This audit can be used to pre-assess internal quality standards in advance of a DVSA audit visit. Logistics UK is a recognised industry leader and approved centre and consortium lead.

A successful audit would enable your trainers to validate their training skills ability and knowledge of the subject concerned, appraise your standard of training resources and assess administration procedures.

Notes

Price on application.

For further details and booking

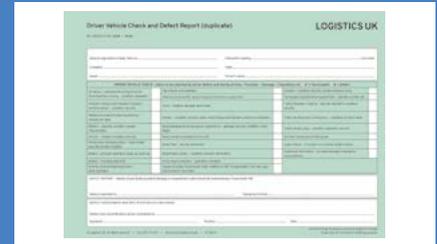
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Logistics UK's one-stop-shop for all your transport consumables. Customers benefit from competitive prices, knowledgeable and friendly staff, a wide range of over 1,500 products and a quick and easy ordering process with next day delivery on items in stock. In addition to all this, members also benefit from discounted prices, please visit shop.logistics.org.uk for details.

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- Vehicle accessories.
- Van specific products.
- Passenger carrying products.
- Posters, stickers and signs.
- Dangerous goods equipment.
- Health and safety.
- Warehouse and depot.
- Workwear.

Please see our website for our full range of products and special offers. What's more, even if we don't currently stock something you require, you can get in touch and we will do our best to source it for you.

Visit www.shop.logistics.org.uk/asshop22 or call **0371 711 2222***

What makes Logistics UK's training different?

BLENDED COURSES

We are the only national Transport Manager CPC provider to offer a completely 'blended' course – our classroom course is supplemented by comprehensive e-learning and tutor support.

24-7 DELIVERY

All of our courses are available, round-the-clock, seven days a week, across the UK.

LEARNING SUPPORT

Our dedicated product team of developers and technical experts provides focused learning and development support, leading to faster innovation, improved customer satisfaction and engaged learner experience.

QUALITY COURSE CONTENT

We provide quality course content – our information is underpinned by the expertise of Logistics UK's Member Advice Centre (MAC).

A TEAM OF EXPERTS

Our team consists of a wide range of logistics industry experts committed to facilitating growth and education.

INDUSTRY-LEADING COURSES

Our highly sought-after courses are offered through both traditional classroom-based sessions and on-line learning platforms.

LOGISTICS UK training

Cost-effective | Consistent | Convenient | High standards | Peer-to-peer learning | Relevant

T: 01892 526171* F: 01892 534989 www.logistics.org.uk

Logistics UK is a trading name of Freight Transport Association Limited
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Registered in England Number 391957

*Calls may be recorded for training purposes
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